

2033 Committee

January 4, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Mary Sheehan, Chair Sustainability Committee
Mike Stup, Chair Water Committee
Sue Manch, Chair Communications
Ron Benschoter
Bo Cutter
Matt Donnelly
Emily Houston
Stephanie Kenyon
Connie Moore
Anna Smith
Stephanie Thompson

Topics Covered

Committee Updates:

Outreach and Traffic

Mike and Cate

- January 3rd meeting with DTCI went very well. They have added two new members to the group looking at Waterford: Corinna Sigsbury the DTCI Sr. Transportation Planner Bob Brown, the DTCI's Regional planner and Sr. Project Coordinator to assist with Waterford 2033! There are now a total of 13 members of DTCI and VDOT personnel involved in the coordinated planning for traffic and safety improvements addressed in the update of the Waterford 2003 plan.
- The \$55,000 funding for the Kimley Horn "dust off" will be discussed at the January 4 BOS meeting.
 - Once we have the 2022 version of the 2003 report, we will work on a plan to get the information to Villagers and to design a communications plan that will include interactive and facilitated discussions with interested parties.
- The next phase is for the BOS to determine timing for funding the \$2.3 mil for traffic calming.
 - BOS Committee on Finance, Government and Economic Development will receive the DTCI budget draft on January 20 and the Waterford \$2.3m funding for the engineering of transportation improvements will be listed among the many pending projects.
 - On February 17, the BOS Committee on Finance, Government and Economic Development will finalize their recommendations for the Full Board on the timing of each project (Years 1-6) and the level of funding in each year. We will need to reach out to the Supervisors from mid-February through end of March to secure their support to approve our \$2.3m funding in Year 1 (July 1, 2022)

Sustainability

Mary

- The committee begins 2022 meetings next Monday.
- They are looking at buffer areas surrounding Waterford to assess properties that may be at risk for development. They are considering ways to involve owners and help them understand the easement process and benefits.
- Connie posed a good question about accessibility for disabled visitors, noting the difficulty anyone with mobility issues has getting around the Village. She also noted the lack of public restrooms and water for visitors. Mary noted that the Sustainability Committee would look into that issue as a part of the work stream on adaptive reuse and zoning code updates.

Communications

Sue

- Connie Moore has offered to include a 2033 Project Update in the Catoctin Presbyterian Newsletter as we have news to report.
- Mike suggested that a core team meet to update a work stream timeline for use in communicating with Villagers and external partners. We are looking to meet during the 3rd week of January to identify key workstreams, important dates that are already set, timing for various 2033 and other Waterford projects, and other project details that need to be updated or memorialized.

Waterford Foundation Update

Stephanie

- They are working on a budget draft, which will be finalized and approved at the January Waterford Foundation Board meeting. For the first time in many years, they have a surplus.
 - The plan is to use the surplus on long-standing infrastructure projects, such as painting and building repairs.
- They are hiring an expert to survey grant makers and plan to hire a grants writer to develop a template for grant applications and a plan for pursuing appropriate grants.

Additional Updates

Anna Dabney Smith will be joining the Committee. Anna is a long-time Village resident and is studying for her master's in landscape architecture and regional planning. She is also studying sustainability. Her expertise will be a wonderful addition to our work and hopefully the 2033 project can be a subject for her thesis.

Waterford 2033 Sustainability Committee - Meeting Notes
Jan. 10, 2022 (Ron, Bo, Matt, Annie, Mike, Mary)

The first meeting of 2022 had an open agenda, with the overarching goal of identifying strategic issues in light of the broader W2033 team strategy session planned for Jan. 14.

Ron outlined early thinking on a SWOT framework for the “what we must do” category of sustainability activities, focusing on the Kimley-Horn (K-H) update and a potential Mill restoration project. On the K-H update, among points he emphasized were: the need to extend the Master Plan to be NHL-wide; noted the opportunity of linking the NHL to Western Loudoun’s (“Napa East”) rural economy; and emphasized the essential role of walkways/walkability (and parking) to the success of all elements of W2033. On a potential Mill restoration project, among points he flagged were: the opportunity of recreating a Mill Pond for runoff water retention; the potential to recall manufacturing and Quaker history of Waterford; and the need for landscape architect skills across the W2033 effort. His draft write-up was circulated after the meeting; comments from Committee members are welcome.

Annie noted that there has been substantial work done by the WF on open space potential/constraints for individual WF-owned properties, and offered to provide background material. As an example, she shared views on the strategy for use of Phillips Farm, the WF’s largest open space property, and how this may be evolving. She also noted the importance of clarity and coordination on communication regarding potential open space projects within W2033. Mike noted that some elements of the charette/community participation process of W2033 may be useful for informing the WF Board, and that there is a regular procedure for sharing of information between the WF Board, WCA Board and W2033 Committee. Committee members expressed appreciation for the sharing of perspectives on open space, and it was agreed that the goal is opportunity for constructive conversations on what is possible.

Bo noted the importance of what is being done through W2033 to integrate the WCA and the WF, and emphasized the role – in the absence of true legal sanctions – of empowering/raising the profile of the NHL through education and outreach. Committee members commented that the draft NHL revision (now being reviewed by the National Park Service) will be a tool for promoting the NHL; and that the NHL revision, along with the W2033 community plan update to the 1987 Waterford Area Management Plan, will be means to enshrine new NHL context into the County’s formal planning. Bo also asked about the idea of a micro-finance scheme he had mentioned at an earlier meeting. Committee members expressed strong support, suggesting it be aimed both at adaptive re-use as well as small-scale agriculture; and noted that if successful in Waterford such a project could perhaps be scaled-up to the Loudoun Historic Village Alliance. Bo will return to the Committee with a more fully-scoped micro-credit proposal.

Matt remarked on the potential for broader agriculture uses on some of the WF open space such as the back (west) parcel of Phillips Farm, and the respective values of productively using open space vs. preserving viewshed. On this general topic, several Committee members noted

previous outlooks on preservation have seemed to prioritize maintaining historic structures and open spaces for their visual interest (even if empty) while current and evolving preservation best practice appears to prioritize living, functioning spaces within a historical context. Again, the Committee's view was to promote open discussion of potential.

Mike wrapped up the meeting by presenting the template for the strategic update discussion on Jan 14 with members of the larger W2033 Committee. The goal will be to map out next steps for various moving parts of the W2033 effort by phase. The current version of the matrix he shared was circulated to Committee members. Our next Sustainability Committee meeting will take the results of this strategic update as a starting point for orienting our work.

2033 Committee

January 11, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Mary Sheehan, Chair Sustainability Committee
Mike Stup, Chair Water Committee
Sue Manch, Chair Communications
Matt Donnelly
Christy Hertel
Emily Houston
Dave Hunt
Stephanie Kenyon
Connie Moore
Ernie Smith
Stephanie Thompson

Guest: Maura Walsh-Copeland, Walsh-Copeland Consulting, to discuss Loudoun County Rezoning Plan (<https://loudouncoalition.org/zoning-committee/2022-zor-review/>)

Topics Covered

2022 Zoning Ordinance Review

- Beginning in 2019, the Zoning Ordinance Commission began the process of updating/rewriting all County Zoning Ordinances. Covid has lengthened the timeline for completing this process, but they are now ready for public input. Maura highlighted that our plan and the Ordinance Review must be on parallel paths if we want to protect our interests where zoning is concerned. See the document in the link provided above to review all current zoning ordinances and proposed changes.
- The Loudoun Historic Villages Alliance (LHVA) has already provided input, much of which represents the interests of Waterford and some long-identified issues that need to be resolved. However, it is important that we find the appropriate intersections between our plans and the Zoning Ordinance Review. We have three avenues for giving input: Maura is our representative on the Zoning Ordinance Commission and will share our input, we can provide input directly as the 2033 Organizing Committee (jointly with the WCA and WFI,) and we can each provide input as individual citizens. She notes that we should pursue all three avenues.
 - Maura notes that none of the LHVA feedback has yet been incorporated.
 - We need to make certain to reinforce their comments and add our own feedback based on changes needed to accommodate the KH plan and our plans for adaptive reuse, sustainability, and open land use, among others.
- The Small Area Plans will be done in 2023.
- The primary topics covered by the zoning ordinances include the following: use matrix, parking, performance standards, overlay districts, zoning districts, development standards, signs, and historic districts.

Committee Updates:

Outreach and Traffic

Cate

- The visioning meeting scheduled for Friday, January 14 will now be virtual due to the high incidence of Covid. We will plan for a two-stage process in which we will brainstorm virtually in this first session and then regroup in person in February for a more fulsome session.
- Cate has created an initial framework for tracking project progress and memorializing important dates. She will be updating to an Excel format for ease of use. We will continue to look for the best means to track progress until we get a Project Manager.

Water

Mike

- The water study is now likely due in February.

Sustainability

Mary

- The Committee met on January 10.
- Ron did a SWOT analysis on the KH Report.
 - The group determined that we need to think about a National Historic Landmark-wide approach to planning for open space, rather than limiting it to the village open spaces.
 - They hope to communicate what is special about the whole NHL area as a part of their planning, with a focus on shifting from pure “traditional” preservation to new ways of thinking about usability and livability for Villagers.
- The Committee has formed a strong partnership with the Waterford Foundation Committees on the Phillips Farm and Preservation.

Communications

Sue

- The Loudoun Time Mirror published a great article about the 2033 plan and Congresswoman Wexton’s and her team’s visit.
- A future article is planned to highlight the BOS approval of the funds for the KH Dust Off.

Additional Topics

Welcome to new member, Ernie Smith.

Waterford 2033

Planning/Brainstorming Session

January 14, 2022

Attendees: Cate, Mike, Ron, Stephanie T., Stephanie K., Sharyn, Matt, Michelle, Patti, Annie, Mary, Emily, Ernie, Anna, Sue.

Cate introduced planning document for 2022

Community involvement needs to be planned out

- KH community communications
- Monthly meetings of WFI/WCA/W2033 leadership
- Open house / charettes post KH Study
- Monthly newsletter/update
- Update in Catocin Presbyterian Newsletter/WCA Newsletter/WFI Newsletter
- Inject more detailed information into Phillips Farm and Preservation Committees

Foundation is taking a broader look at the National Historic Landmark in the broadest sense (Village and the land around it) and how properties and open space can be used to support the WFI and its mission.

- Question: How does the Village and WFI support the Landmark

Phillips Farm Committee and Preservation Committee – Annie

- Updating the WFI board on partnership with the W2033 Committee
- Phillips Farm management plan needs to be considered in any of the KH/Adaptive reuse/sustainability planning
- Need to develop a phased plan that can be communicated; need to be careful not to overwhelm our core purposes and the community with level of change

Need to ensure that the KH study includes an assessment of the future desire for sustainability and adaptive reuse in its recommendations on infrastructure and water.

Need to take the concept of 2033 and give it a label and tagline to provide a common language and sense of scope. Narrow in on the scope: KH work (infrastructure), potable water, open space, sustainability, adaptive reuse

Possible Phases:

- KH infrastructure plan
- Traffic calming
- Potable water
- Sustainability and adaptive reuse

Need to address the issue of governance. Joint leadership council is working, but we need to look to the future for ideas on how to structure ongoing decision-making approaches. Cultural identity is important

and we need to consider that in the process. We need to remind people of the sense of community that made Waterford what it is.

Part of sustainability is financial stability for the WFI. This needs to be considered in all planning.

Need to create a list of all things that we have planned. We have a short window to determine what is possible given issues related to the rezoning process. Mary volunteered the Sustainability Committee to work on the zoning issues overview, considering work already done and what the WFI needs to pursue its strategic plan.

Three elements of the plan (as suggested by Bo):

- What do we have to do?
- What can be done?
- Choose one breakthrough project that tests our core concepts

Next steps:

- Get the lists of sustainability projects
- Upcoming walk of the millrace with County archeologist
- Community meeting about the Phillips Farm is planned in the next few months

2033 Committee Meeting Agenda

January 18, 2022

Committee Updates:

Outreach **Cate**

- The Visioning meeting held Friday, January 14th yielded outstanding insight
- Review 2022 Timeline Framework
 - Mission Statement
 - High Level Timeline

Traffic/ Kimley Horn Updates to our 2033 Plan **Sharyn**

- Meeting with Kimley Horn set for Jan 29th to ensure all current Studies are handed off

Water **Mike**

- The water study update

Sustainability **Mary**

- 2022 Zoning Ordinance Review
 - Maura Walsh Copeland's presentation Update
 - Task Outline Review
- Annie Goode's initiative to Coordinate WFI/W2033 Sustainability & Adaptive Reuse Efforts

Communications **Sue**

- Logo Ideas
- Tasks List

Additional Topics

Welcome to new member, Betsy Gibson

2033 Committee

January 18, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair

Sharyn Franck, Chair Traffic

Mike Stup, Chair Water Committee

Sue Manch, Chair Communications

Ron Benschoter

Patti Psaris

Stephanie Thompson

Committee Updates:

Outreach

Cate

- The Visioning meeting held Friday, January 14th yielded outstanding insight
- Reviewed the 2022 Timeline Framework
 - Mission Statement – discussed how important it is to provide this to new members and to continue to focus on it
 - Mike reviewed the updated High Level Timeline

Traffic/ Kimley Horn Updates to our 2003 Plan

Sharyn

- Meeting with Kimley Horn set for Jan 29th to ensure all current Studies are handed off

Water

Mike

- The water study update – the report may not be due until February at this point. Loudoun Water contacted Mike and they want to set up a meeting to discuss preliminary outcomes and communication plans. We need to develop a framework for communicating the results to the community. It is likely to be 4 – 6 weeks before we are ready to communicate.

Sustainability

Mary

- 2022 Zoning Ordinance Review
 - Maura Walsh Copeland's presentation Update – Mary is working with Maura and others on this
- Task Outline Review – Mary has created a high level task overview. (see at the end of this document).
- Annie Goode will Coordinate WFI/W2033 Sustainability & Adaptive Reuse Efforts so that we have clear communication with the Preservation Committee and it's subcommittees, Phillips Farm, Properties, and Land Use. Annie is the Chair of the Preservation Committee and Phillips Farm Committee. Ed Lehman is Chair of the Properties Committee and Paul Lawrence is Chair of the Land Use Committee.

Communications

Sue

- Logo Ideas generated a LOT of input and creative thinking. I'll work on one to three ideas that represent majority thinking and send around for input.

Additional Topics

Stephanie Thompson let us know that the meeting with the Department of Historic Resources Archeologist has been postponed to Wednesday, January 27 due to bad weather. Brad McDonald will be coming to walk the millrace. Cate suggested we see if his boss, Julie Langdon can join.

Welcome to new member, Betsy Gibson.

Waterford 2033 -- Tasks for 2022 With Sustainability Links

Some Proposed Teams, Timing, Goals, Inter-linkages

1. **County zoning** troubleshooting and follow up particularly on open space and adaptive reuse [**Q1 task**]- Mary, Annie, Michelle, Emily – aim in short term for input via Maura, Charlie to ZOC; and to County via higher level efforts -- longer term (1) evolve into an **adaptive reuse** review (linked or combined with **economic sustainability** review, below) for WF and non-WF properties; and (2) provide input to addressing the NPS and other historic standards via consultant work.
2. **K-H Master Plan** and sustainability links – Mike, Sharyn, Ron, Matt, Mary [**Q1 task**] – aim to ensure key sustainability elements, e.g., integrating full NHL, walkability, landscape considerations of infrastructure, identifying open space and adaptive reuse obstacles to address via **zoning review** (above), etc.
3. **NHL Open Space Plan** (WF and non-WF properties) – Annie, Ron, Anna, Bo, Mimi [Q1-4] – short term aim to launch collaboration on WF properties with WF, initiate plans for Phillips Farm native plant/invasives management; longer term develop plans for other sustainable PF management (linked to **Municipal Services** and **K-H Master Plan**, particularly on stormwater runoff and drainage), as well as plans for other WF and non-WF properties.
4. **Mill Restoration** adaptive reuse pilot project – Ron, Stephanie T, Bo, others tbd [Q1-4, longer term] – aim in near term to define pilot project and ensure integration with **K-H Master Plan**, develop micro-finance pilot, plan longer term Mill and Phillips Farm project (in synch with **Open Space** plan).

5. **Renewable energy** pilot – Ron, Matt, Stephanie T [Q1-4] – in near term identify key issues for **K-H Master Plan**(e.g., Dominion interconnection issues), zoning and historic restrictions (and whether County, State or NPS) that could be modified; and whether this should be integrated with **Mill restoration pilot** (above); medium term define what may be possible with private suppliers and easements.

6. **Municipal services** review – Mike, Sharyn, Ron, Matt, Mary [**Q1-2 task**] – in near term aim to identify and feed into (formalizes as part of?) the **K-H Master Plan** provision for a minimum set of "public good" municipal services Waterford should plan for (including responsibilities for maintenance): drainage and run-off management (link to **Open Space Plan**), trash collection, water and sewerage, walkability, street landscaping lights and signs; follow up on that work to ensure - who is responsible institutionally, financially to ensure provision for service/maintenance.

7. **Economic sustainability** review – Ron, Annie, Emily, Bo, Mary others [Q1-4] – based on appropriate historic village comparators, assess appropriate tourism and investment potential, based on tourism forecasts, adaptive reuse potential, including micro-finance pilot, possibility to bring sustainability to the Waterford Fair; perhaps combine this with broader **adaptive reuse** strategy?

8. **NHL buffer** issues (inventory border/outside NHL open space/conservation easement potential of current agricultural properties, traffic, etc.) – Christy, Bo, Mary, Emily, others tbd [Q1-4] a longer-term task, aim to identify NHL buffer issues and develop strategy for addressing, including through LCPCC and LHVA

2033 Committee

January 25, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Mary Sheehan, Chair Sustainability
Mike Stup, Chair Water Committee
Ron Benschoter
Anna Smith Dabney
Matt Donnelly
Christy Hertel
Emily Houston
Dave Hunt
Patti Psaris
Stephanie Thompson

Committee Updates:

Outreach

Cate

- Dominion was approached to determine whether Waterford was eligible for their Strategic Underground Program, and was told although the selection is based on outages, Waterford is not.: <https://www.dominionenergy.com/projects-and-facilities/electric-projects/strategic-underground-program>
ACTION Step: Christy Hertel and Mike Stup will bring this to the 1/26/22 WCA Executive Committee and determine whether the newly established Infrastructure Committee can take the lead on researching this further.
ACTION Step: Mike recommended we ask DTCI and KH to work with us to leverage Dominion Funds with other funding sources.
- VDHR and US Dept of Interior Executives are working to schedule a site visit as soon as can be coordinated.

Traffic/ Kimley Horn Updates to our 2003 Plan

Sharyn

- Meeting with Kimley Horn set for February 2nd at 1pm
- Mike will reach out to JT to learn when the KH contract will be signed
- Speed cameras and decibel monitoring devices were discussed. Christy said she will reach out to Rucci to determine which speed camera she has; Anna and Cate offered to have them mounted on their homes to ensure all points of entry are recorded. Mat offered to have a decibel monitor and speed camera on his home.
- Mike will reach out to JT to determine if the County can begin providing the Traffic Committee with the data collected from their three entry-free standing speed capture devices.
- Mike also reminded all that the WCA has an air-quality monitor on the Corner Store and that it registers far above appropriate. Mary then provided the following Analysis:

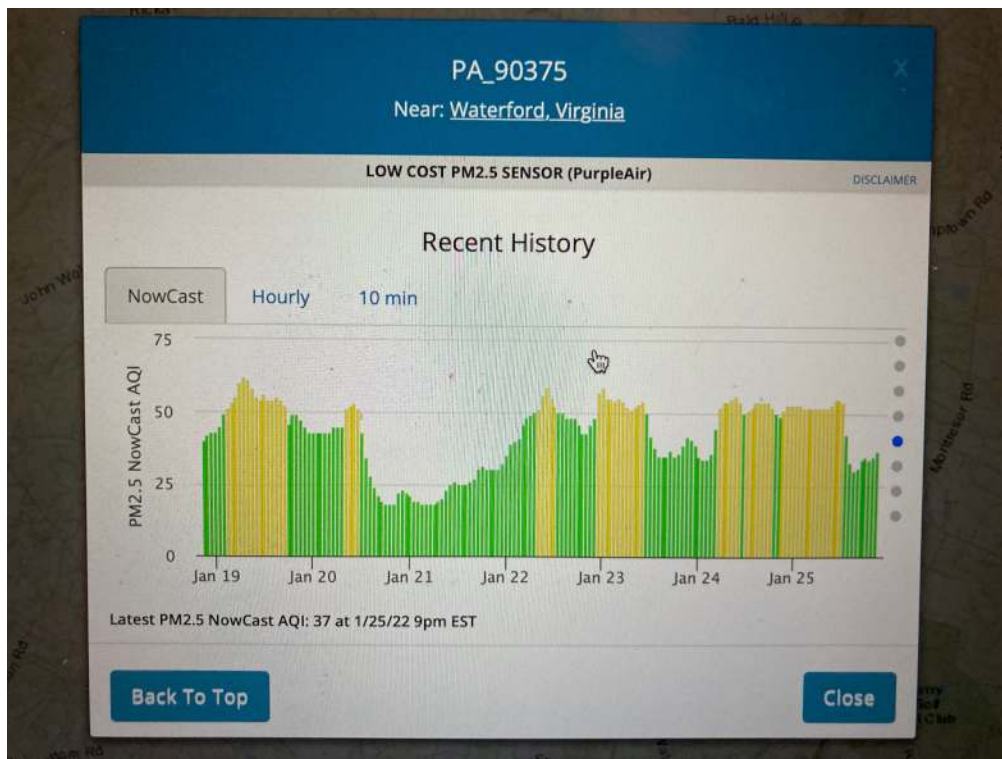
1. Air quality: EPA annual PM2.5 health protective level is 12 ug/m3 and 24-hour is 35

ug/m3. She shared the “PurpleAir” map of Waterford reported our 24-hour reading stayed > 50 over the EPA health level. She suggested it might be good to have a nearby control device outside the village for comparison and offered to allow one to be installed at her home, though that location would be affected by road-dust.

Mary also looked at “FireAirNow” (combines large public sensors and PurpleAir sensors to smooth curve). (Photo below). Our graph looks roughly like Hamilton and the outskirts of Purcellville where other PurpleAir sensors are -- and unlike the few countryside sensors. A sign that we're a village and have too much traffic, we should not look like Hamilton, Purcellville, or DC for that matter.

2. Noise: Mary reported that the EPA standard is complex, outdated and difficult to interpret but 70 db is overall health protective level, with 55 db outdoors and 45 indoors comfort levels. Suggestion was to look into devices to monitor traffic decibels -- we could compare with these levels for a first indication.

<https://fire.airnow.gov/?lat=37.7576497&lng=-122.4353884&zoom=10>



- Mike reported that Scott Finchem is on track to deliver the draft study for the Traffic Committee to review next month.
- Mike is engaged with the VA Department of Health to identify potential funding sources directed to the State through the recently past National Infrastructure legislation.

Sustainability

Mary

- Mary prompted a discussion on how the KH Study will interface with new Sustainability initiatives. In addition to drainage/run-off uses and walkability, what else can we expect to have integrated in the final KH 2033 plan? Cate indicated that at a minimum, we should insist we have placeholders for all considered initiatives and, if possible detailed plans for our Phase I plans.
- ACTION: We need to fold the Sustainability Committee’s Tasks Matrix into the Master 2033 Matrix. Both are attached.
- Patti pointed out the Catoctin Creek is a State Designated Scenic River, up until it enters Phillips Farm and that we might want to consider extending the designation through the Farm
- Cate reported that the Land and Water Conservation Fund Grant cycle has opened and those funds could serve the Phillips Farm goals.
- With respect to the ongoing input into the County Zoning Ordinance updates: Mary or Christy will ask Karl Riedel whether the Historic District Review Committee has been asked for their input.

Communications

Sue

- LOGO: The many insights and suggestions received regarding the proposed logo tagline were discussed within the context of the larger our Waterford 2033 Brand. It was agreed our tagline should be: “300 Years of Conservation through Innovation”; further, as we begin to plan special events to commemorate our 300th Anniversary we can tailor the tagline to mirror the event. For example “300 years of Community” on the invite to a Village-Wide Barn Dance; “300 Years of Sustainability” on the invite to a symposium on Adaptive Reuse, and “300 Years Young”, just for giggles!

Additional Topics

Anna asked if we have to continue working with KH and voiced concerns that they do not have the expertise to achieve what we need to ensure our historic character and innovative sustainability/adaptive reuse plans receive the finest expertise. Cate explained that the 2003 plan incorporated the expertise of many sub-contactors, as will our 2033 plans. Anna offered to send Cate a list of her recommended firms. Cate will create a matrix of the past subcontractors, by expertise, add in Anna’s suggested firms, to allow additional recommendations to be captured.

Stephanie Thompson reported that the meeting with Brad McDonald, VDHR, to map the mill race and document the dam will be tomorrow at 10:30. Mike and Ron will join Stephanie.

Meeting adjourned at 1:30pm

2033 Committee

February 2, 2022

Agenda

Committee Updates:

Outreach **Cate**

- Dominion Strategic Underground Program
ACTION Step: Christy Hertel and Mike Stup will bring this to the 1/26/22 WCA Executive Committee and determine whether the newly established Infrastructure Committee can take the lead on researching this further.
- NHL and NPS Advisory Board Spring Meeting
- Group Walking Tour of Village (Mike)
- Subcontractors Matrix: request for suggestions for consideration
- Photo documentation of Phillips Farm Flood Conditions

Traffic/ Kimley Horn Updates to our 2003 Plan **Sharyn**

- Speed Data Collection from the County and discussion on additional devices

Water **Mike**

Sustainability **Mary**

- Review the Sustainability Committee's Tasks Matrix
- Report on the meeting with VDHR to map the dam and mill race
- County Zoning Ordinance updates: Mary or Christy will ask Karl Riedel whether the Historic District Review Committee has been asked for their input.
- Fair "Sustainability" booth discussion

Communications **Sue**

Additional Topics

Meeting adjourned

2033 Committee

February 1, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Sue Manch, Communications Chair
Mary Sheehan, Chair Sustainability
Mike Stup, Chair Water Committee
Ron Benschoter
Matt Donnelly
Christy Hertel
Emily Houston
Dave Hunt
Patti Psaris
Stephanie Thompson

Committee Updates:

Outreach

Cate

- Mike announced that the \$55,000 DTCI funding made its way through County Accounting and the KH PO is signed!!
- Christy Hertel, Chair of WCA reported that during their 1/26/22 Executive Committee meeting they discussed the Dominion Wire Burying Program (which we were turned down for last week). They determined that the newly established WCA Infrastructure Committee will take the lead on researching this further once a chair is appointed.
- VDHR and US Dept of Interior Executives are working to schedule a site visit as soon as can be coordinated.
- Cate learned that the NHL Board is not having any in-person meetings until Fall, so we can't arrange for them to meet here in Waterford as was previously discussed.
- The Save America's Treasure program is starting to award grants once again and the WFI and 2033 leadership will work together to determine what we would apply for.
 - ACTION: Cate, Mary, and Stephanie to meet later today to discuss appropriate plans for applying for these funds.

Traffic/ Kimley Horn Updates to our 2003 Plan

Mike

- Meeting with Kimley Horn set for February 1st at 1pm
- Mike reached out to JT at DCTI and learned that the funding is approved and they are meeting next week to begin planning.
- Sharyn is to reach out to JT to determine if the County can begin providing the Traffic Committee with the data collected from their three entry-free standing speed capture devices. They should be able to provide that information next week.
- The next standing monthly meeting with DCTI/KH is 2/7 at 3:30
- In response to questions about subcontractors to work with KH, Cate prepared a list of contractors proposed in the 2003 study as a starting point. She asked that others contribute any companies of which they are aware.

- ACTION: Sustainability Committee will take over developing a list of appropriate subcontractors with experience in Adaptive Reuse, Sustainability, Watershed Management and Whole Farm planning within historic districts.

Water

Mike

- Mike met with Scott Finchem with Loudoun County General Services and their Study will be sent to Mike, Sharyn, Mark within the Month.
- He discussed his research into the EPA funding, through the recently passed National Infrastructure legislation and given to VA.
- Mike scheduled a meeting with the VA Department of Health Director of the Office of Drinking Water to identify if this potential funding can be directed to our Water Project.
- Expect that Loudoun Water will assist in finding funding for whatever water-related improvements we decide to make.

Sustainability

Mary

- Members of the Phillips Farm Committee, Stephanie Thompson, members of the Phillips Farm Committee, Mike, and Ron met with Brad McDonald, VDHR Archeologist to walk the Millrace, as Brad documented its; location. They were unable to find the head of the race but were able to track most of the race and the original pond.
 - ACTION: Follow up with Brad on the possibility of DHR doing a full archeological study of Waterford and surrounding areas.
 - ACTION: Cate asked for pictures anyone may have of Phillips Farm during any time, including floods.
 - ACTION: Mike discussed with Susan Rogers and Miriam Westerfelt invasive species in the Phillips Farm. They are working on a report and Mike suggested they present the plan to the WCA Membership.
- Mary went over the Sustainability Tasks Matrix.
- Matt noted that Marshall is currently burying their lines and suggested we contact them to see what they are learning in this process. He also suggested that we visit the Plains to see the way they have integrated commerce into their historic village.
- Mike reported that he plans to arrange “walk about” tours through the Village and to area villages where restoration projects have been successful. Any committee member can join.

Communications

Sue

- No updates

Additional Topics

Patti noted that the PEC has mapped large open space around Waterford to target for conservation.

Action: Patti will reach out to Mike Kane at PEC for a copy of the plan and to invite him to have a Waterford 2033 Briefing.

2033 Committees

February 8, 2022 Minutes

Agenda

Committee Updates:**Outreach** **Cate**

- First DTCI/VDOT/KH Meeting held yesterday:
- Briefed the WCA/WFI Leadership Council last night and have their guidance on the date of both the March Village Wide Charette 3/26 All Day and the April KH Charette 4/27 in the evening; Mary will report on approach
- Need to expand our Committees ~ bring a volunteer
- We must find funding for Program Manager/Assistant

Traffic/ Kimley Horn Updates to our 2003 Plan **Sharyn**

- Speed Monitoring: Ruchi uses Nest Cameras
- Sharyn received the data rom the County from the three entry-free standing speed capture devices. Through 10/30/21
- The Capital Improvement Budget is being presented to the BOS today and we must now begin reaching out to the BOS to ensure our \$2.3m is placed in Year 1 of the 6 year budget
- Rural Roads Committee has a budget amendment for consideration within the Governor's FY 22 Budget.

Water **Mike**

- Mike to meet with meet with VHD, with Sharyn and Stephanie T this Friday as an introduction and precursor to finding funding.
- Scott Finchem with Loudoun County General Services and their Study will be sent to Mike, Sharyn, Mark within the Month.

Sustainability **Mary**

Master Plan:

- Invite landscape architect/s to visit Waterford, provide views on Master Plan and links to open space/adaptive reuse (per Ron's brief), decide on one we may want to work with

Adaptive reuse:

- Form group to look at recommendations for sustainable business/tourism (building on Visit Loudoun input and expertise such as Destination Tourism), tentative vision as "arts hub" -- noting Torpedo Factory example (to discuss makeup of group with you both)

Open space:

- Pursue Catoctin scenic river designation across Phillips Farm

- Develop strategy for beginning dialogue with easement holders of Phillips farm (VOF) and Mill (National Trust) on constraints (likely starting with VDHR, all easement holders listen to their views) (Sust Committee and WF Preserv Committee)
- With collaboration between W2033 Sustainability Committee and WF Preservation Committee.
- Define next steps toward developing wetlands restoration plan for Phillips Farm, including obstacles and required consultants

Communications**Sue**

- DTCI/VDOT/KH Follow Up: Send NHL Boundary and the Village Survey
- Begin the W2033 Newsletter, include traffic data,

Additional Topics

2033 Committee

February 15, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Sharyn Frank, Traffic Chair
Sue Manch, Communications Chair
Mary Sheehan, Chair Sustainability
Mike Stup, Chair Water Committee
Ron Benschoter
Christy Hertel
Dave Hunt
Stephanie Kenyon
Patti Psaris
Peter Thomas
Stephanie Thompson

Committee Updates:

Outreach

Cate

- Julie Langan, Director of the Department of Historic Resources is prepared to Visit
- Reached out to National Trust Representative, Rob Neiweg, and awaiting response
- Loudoun Capital Infrastructure Budget did not ultimately have the Waterford funding included in year one work
 - Cate is working with Supervisors and their staffs to get it reinstated
 - Finance Committee meets Thursday, February 17 at 6pm and, Patti, Sharyn, Mike, Ron Christy and Cate will be attending. ALL are welcome.
 - We have to SIGN UP Now to Speak at the 2/24 Public Hearings at 3pm and 6pm
 - **Advance Sign Up 703.777.0204**

Loudoun County FY '23 Budget Public Meetings

Finance/Government Operations and Economic Development Committee

Budget Workshop 2/17 6pm Government Center Hearing Room

Budget Public Hearing

Advance Sign Up 703.777.0204

2/24: 3pm Government Center Hearing Room
2/24: 6pm Government Center Hearing Room
2/26: 9am Loudoun Co Public School Building
3/2: 6pm Government Center Hearing Room
3/17 6pm Government Center Hearing Room

Budget Workshop

FULL Board for Work Session

ADOPTION

4/5

Written Comments may be sent to:

LoudounBudget@loudoun.gov

- Cate reached out to representatives of the Cabell Foundation; we are asking them to fund \$40k for Charette planning and \$100k for a specialist in sustainability and adaptive reuse
- We should also reach out to the Waterford Concert Chair, Susan Sutter and see if we can make arrangements to purchase tickets (or get a discount??) so that we might invite members of the Board of Supervisors and County Administrators out to attend concerts. If so, we would host, and she and her committee would be invited to pre-concert gatherings Cate will Host either at her Home or “her “Grace Cottage” across from the Old School.
- ACTION: Reach out to Susan Sutter suttersusanb@gmail.com

Traffic/ Kimley Horn Updates to our 2003 Plan

Sharyn

- Sharyn reviewed speed summary tables that show average speeds at all three key entrances to the village above the 20 mile per hour speed limit
- We also have the 2016 and 2019 full traffic studies that show license plates, speed, direction, and numbers
- In 2019, the volume was approximately 9000 cars per day; today it is approximately 5000 cars per day (showing impact of the pandemic and “work from home” orders)
- Sharyn noted that if we see the signs are dark, we should call her as that means they are not tracking/uploading data to the County
- Sharyn will work with others to prepare traffic summaries for the BOS
 - ACTION ITEM: Christy will look for WCA expertise in presenting graphic representations of stats
 - ACTION ITEM: Christy will look into the WCA Purchasing 1 “Nest” Video system to capture traffic coming into the Village from Clark’s Gap Road.

Water

Mike

- Mike, Sharyn and Stephanie T. met with VA Department of Health and discussed possible funding from Biden’s infrastructure bill and have positioned us near the head of the line due to the newly evolving funding.
- Narrative is changing from using a lack of water to keep development at bay to supporting public water to encourage better/more financially independent use of WFI structures
 - Yet we still need to help villagers see that development will not follow water
- We will need as much as \$10 m for the complete water project, yet the grants under current VA Dept of Health are still locked into the old standards at much lower rates, i.e.; \$35k.
 - That money could go toward planning and Mike continues to work with them

Sustainability

Mary

- Ron has agreed to provide Committee members and village residents with a comprehensive tour of the village streams and the millrace
 - Dates and locations to follow
- The sustainability committee is working with the Preservation Committee on open spaces
 - They have a comprehensive plan for removing invasive species and restoring wetlands
 - Lots more can be done, including looking at forestation, farming, partnerships with educational institutions, nutrient banking, carbon credits, creek bank restoration, etc.
- Charette: The first one is planned for March 26 at John Wesley Church

- In the chapel, there will be general briefings for anyone interested in an overview of the 2033 project, the KH Study, and any other elements of the project
- In the lower level, there will be boards on easels showing the KH improvements that were approved in 2003 along with new boards showing current thinking on projects related to sustainability and adaptive reuse
 - There will be Committee members at each board to discuss and take questions and comments

Communications

Sue

- We will be developing a survey draft by our next meeting that will be used to gather input prior to the March 26 Charette
 - ACTION ITEM: Please submit any ideas for survey questions to Mary and Sue by Monday, February 21
- Ron's has agreed to provide Walking tours of the Mill Race, each of the coming three Saturdays, leaving the Mill at 11am (with Sunday as a rain date) and Sue will communicate this with the Committee and (via WCA newsletter) to the larger community

Additional Topics

Patti and Christy shared updates on the increase in eased lands surrounding Waterford. Good news all around. ACTION ITEM; Patti will look at updating the easement map within the village.

Peter Thomas offered more detailed information on Waterford's involvement in the American Chestnut restoration efforts after the meeting:

- We have two American Chestnut groves, each made up of four trees. One grove is just outside the pull-out fence line (Phillip's Farm), the other just West of the stone house in Water Street meadow. There are three Asian Chestnut trees on the Hunley property on the Patrick Street side. The American Chestnut Foundation continues to work to breed a disease-resistant hybrid and only sells them to a select few. The WCA spent a lot of money and time to make the groves happen and we are quite proud of them. I think we would like to add more so that in fifty years they are again a part of our landscape.

2033 Committee

February 22, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Sue Manch, Communications Chair
Mary Sheehan, Chair Sustainability
Mike Stup, Chair Water Committee
Ron Benschoter
Jane Covington
Nancy Doane
Christy Hertel
Emily Houston
Stephanie Kenyon
Connie Moore
Fiona Sullivan
Stephanie Thompson

Committee Updates:

Outreach

Cate

- Welcome new committee members Jane Covington and Fiona Sullivan
- Julie Langan, Director of the Department of Historic Resources is prepared to visit along with Joy Beasley
- Loudoun Capital Infrastructure Budget did not ultimately have the Waterford funding included in year one work
 - Patti, Sharyn, Matt, Ron, Christy and Cate attended and ensured that Chair Umstatt understood “Waterford was in the house” and got the issue back on the agenda for discussion
 - We have lined up speakers for the Thursday BOS meeting: Cate, Mike, Ruchi, Christy, and Chris; if anyone else would like to speak, let Cate and Sue know
 - We are planning a 4:30 pm meeting to collectively sign up to speak at the 2/24 Public Hearings at 3pm and 6pm
 - Sue has drafted talking points for each speaker
 - **Advance Sign Up 703.777.0204**

Loudoun County FY '23 Budget Public Meetings

Finance/Government Operations and Economic Development Committee

Budget Workshop 2/17 6pm Government Center Hearing Room

Budget Public Hearing

Advance Sign Up 703.777.0204

2/24: 3pm Government Center Hearing Room
2/24: 6pm Government Center Hearing Room
2/26: 9am Loudoun Co Public School Building
3/2: 6pm Government Center Hearing Room

Budget Workshop

Katherine Smith, the lead historian on the NHL Study will address the April 19th Foundation Annual Meeting to discuss preservation.

2033 Committee

March 1, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Sharyn Franck, Traffic Chair
Sue Manch, Communications Chair
Mary Sheehan, Chair Sustainability
Mike Stup, Chair Water Committee
Ron Benschoter
Matt Donnelly
Christy Hertel
Emily Houston
Dave Hunt
Stephanie Kenyon
Patti Psaris
Debbie Robison
Stephanie Thompson
Debbie Zungoli

Committee Updates:

Outreach

Cate

- Welcome new committee members Peggy Bednarik, Debbie Zungoli and Debbie Robison
- Loudoun Capital Infrastructure Budget did not ultimately have the Waterford funding included in any of the 6-years of the CIP Budget, but Patti, Sharyn, Matt, Ron, Christy, and Cate attended the Board of Supervisor's (BOS) public Workshop during which Chair Umstatt pointed out "Waterford was in the house" and got the issue back on the agenda for discussion
- Mike, Ruchi, Christy, Annie, Chris, and Sue spoke at the February 24th BOS meeting to urge Supervisors to put \$3.5 mil back in the FY2023 budget
- There is still an opportunity to speak attend two upcoming meetings. Let Cate and Sue know if you plan to do so and we will provide talking points.

Loudoun County FY '23 CIP Budget Public Meetings

Budget Public Hearing

<u>Budget Workshop</u>	3/2	6pm	Government Center Hearing Room
FULL Board for Work Session	3/17	6pm	Government Center Hearing Room

ADOPTION **4/5**

Written Comments may be sent to:

LoudounBudget@loudoun.gov

Traffic/ Kimley Horn Updates to our 2003 Plan

Sharyn

- February traffic reports will come in this week
- The monthly DTCI meeting is on March 7
- We will be getting new signs at the village entrances within the next 2 weeks; the purpose was to replace the sign that rotted out as well as to more clearly mark that you are entering a historic village
- Linda will take one of the old signs and we may want to consider holding a fundraiser to auction off the other one.

Water

Mike

- Water study is now 2 weeks away from completion

Sustainability

Mary

- The Finance Committee toured Foundation properties to understand their potential for monetization and adaptive reuse
 - Overriding issues include the condition of the buildings, parking, and water
- Suggestion was made to involve Charlie Beech, Tim McGinn, Carl Reidel, and Debbie Robison in an assessment of the condition of the buildings and overview of work that is needed on each
 - ACTION ITEM: Contact these four individuals to see if they would be willing to assist on this project
- Because community water is likely 3 years away, we should focus on the buildings that are ready for current use: John Wesley Church and the Old School
- The sustainability committee is working on a map of the NHL that will show opportunities for enhancing walkability, use of the waterways, parking and buildings, and other elements important to our work – this will be presented at the Open House on March 26 to generate creative thinking
 - Concurrently, the WF is working on a parking map to provide to event planners that includes the insurance, Presbyterian Church, and school lots
- Ron has one more millrace/water tour coming up this Saturday, March 5 at 11 am for anyone who would like to participate

Fundraising

Stephanie

- Stephanie completed the Cabell Foundation grant request for \$150k to fund the charettes and preliminary sustainability/adaptive reuse planning. It will be submitted today. The proposal was done under the egis of the WF.

Communications

Sue

- The update on 2033 is going out to all villagers/committee members this week in preparation for the community open house on March 26th from noon to 5 pm at the John Wesley Church
- Below is a sample schedule for the March 26 Open House. We welcome your input on programming and activities for that day. Please make sure this is on your calendar, as we will need all hands on deck for this meeting.

Open House Schedule and Activities

March 26, 2022

John Wesley Church Chapel

12:00 pm – 1:30 pm

Panel Discussion: The Genesis and Focus of Waterford 2033

Panelists:

Christine Gleckner, Chair, Waterford Foundation Board of Directors

Christy Hertel, President, Waterford Citizens Association
Cate Magennis Wyatt, Chair, Waterford 2033 Committee

1:45 pm – 3:15 pm

Panelists:

Panel Discussion: Solving Water and Traffic Issues Once and For All
Sharyn Franck, Chair, Waterford Citizens Association Traffic Committee
Mike Stup, Vice President, Waterford Citizens Association

3:30 pm – 5:00 pm

Panelists:

Panel Discussion: Sustainability and Adaptive Reuse
Mary Sheehan, Chair, Waterford 2033 Sustainability Committee
Dave Hunt, Chair, Waterford Foundation Finance Committee
Ron Benschoter, Waterford 2033 Sustainability Committee

John Wesley Church Meeting Room

12:00 pm – 5:00 pm

- Storyboards detailing action items approved by the Waterford Foundation, Waterford Citizens Association, and Loudoun County from the 2003 “Bury the Wires and Tame the Traffic” study
- Storyboards detailing improvements not envisioned in 2003 that could serve Waterford today, including sustainability and adaptive reuse concepts
- Representatives of the Waterford 2003 Committee will be available to answer questions, take comments, and memorialize ideas that residents present
- Sign up to be a part of the Waterford 2033 Committee and its subcommittees on Sustainability, Water, Traffic, Fundraising, and Communications
- Sign up to join neighbors on a tour of rural villages that have made improvements to address issues similar to those experienced in Waterford

2033 Committee

March 8, 2022 Minutes

Attendees:

Sharyn Franck, Traffic Chair
Sue Manch, Communications Chair
Mary Sheehan, Chair Sustainability
Ron Benschoter
Matt Donnelly
Annie Good
Dave Hunt
Patti Psaris
Debbie Robison
Fiona Sullivan
Stephanie Thompson
Debbie Zungoli

Committee Updates:

Outreach

Sue and Mary

- Cate, Mike, Sharyn, and Sue met with Finance Chair Umstatted to discuss funding of the original 2.3mil approved by the BOS last September. There was a brief tour of the village, highlighting traffic and drainage issues. She was extremely helpful in guiding us on a path toward receiving the funding in the FY23 budget and told us to ask for \$3 mil now and \$50 mil in the FY 24 budget. She recommended we prepare a one pager for Caleb to sent to his fellow BOS members to bring them up to speed.
- We prepared the one pager and sent it to Stacy on Caleb's staff. Cate talked with Stacy on Monday, March 7 to encourage distribution of the materials to BOS members.
- It is clear that there is some confusion (both with the BOS and members of our committee) regarding the original funding of \$2.3 mil for the traffic taming at the 3 entrances and the shift to asking for funding of the more comprehensive plan based on the 2003 study. We need to do more to explain this more fully as we talk with people.
- On Monday, March 7 we had our monthly meeting with the leadership of the WF and the WCA. We reviewed the outreach work that has been done and continues, discussed funding issues, went over the plan for the open house, and talked about adaptive reuse issues with WF properties.
 - ACTION ITEM: We are going to develop a joint invitation to the open house from Chris and Christy to encourage attendance at the Open House.
- There is still time to influence the BOS on our funding. See meetings/phone number below:

Loudoun County FY '23 CIP Budget Public Meetings

Budget Public Hearing

Budget Workshop

FULL Board for Work Session

3/17 6pm

Government Center Hearing Room

ADOPTION

4/5

Written Comments may be sent to:

LoudounBudget@loudoun.gov

Traffic/ Kimley Horn Updates to our 2003 Plan

Sharyn

- Sharon briefed us on the monthly meeting with DTCI that took place on Monday, March 7. We have a new lead from DTCI following JT's departure: Karina Sinksberry. Representatives from Kimley Horn led the meeting, discussing what they are doing.
- Sharon received one report regarding the speed sign not working on Clark's Gap.
- Annie noted that Loudoun has a 2003 plan on Bicycle and Pedestrian Mobility that may be helpful as we work on the walkability issue.
- Sharon attended the Sustainability meeting on Monday, March 7 to discuss walkability.

Water

Mike

- Mike was away

Sustainability

Mary

- **OPEN ITEM FROM LAST WEEK:** Suggestion was made to involve Charlie Beech, Tim McGinn, Carl Reidel, and Debbie Robison in an assessment of the condition of the buildings and overview of work that is needed on each
 - ACTION ITEM: Contact these four individuals to see if they would be willing to assist on this project
- Sustainability Committee met Monday, March 7 with Sharon as guest. They discussed walkability and the integration of that challenge with issues related to traffic, County Guidance, the 1987 Waterford Management Plan guidance, and parking. The 1987 plan laid out minimum criteria for a walkability plan:
 - Safe walkway to the Elementary School
 - ADA compliant core village circuit
 - Connection of all of the WF properties
 - Access policies for each property (only the Phillips Farm has one to date)
- There is a meeting next week with one of the landscape architecture firms to discuss the brief. A second firm has responded to the brief and wants to set up a meeting.
- Debbie Robison has joined the Sustainability Committee.
- The Committee is planning its storyboards for the Open House, to include an interactive village map highlighting possibilities.

Communications

Sue

- The update on 2033 went out to all villagers/committee members on Monday, March 7.
- The WCA and WF newsletters mentioned the Open House, as well.
- We discussed that we need to drive home the point that the Open House is a brainstorming session so that people do not feel as though they are being presented with a fait accompli. This should be stated in the first panel discussion at the very start and communications will be adapted to make this clear.
- We are developing the joint invitation for Chris and Christy to send out and a poster invitation to post at the Post Office, Linda's store, the Corner Store, and the Old School.
- We discussed whether it makes sense to include the ideas/slide deck on adaptive reuse in the Open House materials. There was broad support for doing so.

- I sent the deck to all Committee members and received helpful feedback. The fact remains that there will be strong reactions to some ideas.
- I ask that all storyboard materials and PPT slides presentation be sent to me so that I can make them consistent. Sharon will send pictures of all KH boards so we can decide which ones need to be used.
- Matt agreed to do an informal exit poll as people leave the storyboard area to assess impact and mood.
- ACTION ITEM: We need volunteers to stand by each storyboard to hear and memorialize villager comments and to prepare snacks/drinks for attendees.

2033 Committee

March 15, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Sharyn Franck, Traffic Chair
Sue Manch, Communications Chair
Mike Stup, Water Chair
Ron Benschoter
Nancy Doane
Matt Donnelly
Christy Hertel
Corrine Jacques
Debbie Robison
Stephanie Thompson

Committee Updates:

Outreach

Cate

- Cate met with Stacey Carey to discuss our request and clarify that there was a shift from the original traffic taming request to a more comprehensive plan aligned with the 2003 study.
 - She will move the request out of the FY23 CIP budget and look for other funding sources. She feels confident they can find it. She will also talk to the County lobbyists to see if they can be helpful in accessing Federal funding for Waterford.
 - They discussed that all Loudoun towns are offered the chance to tell the County what they need each year, but villages are not asked. In alignment with the new area plans, she will work to see if this can become practice for villages, as well.
 - Stacey also agreed to look at current zoning issues that negatively affect villages as zoning changes are considered in April.
- The Sheriff has been sending officers to Waterford more frequently and we should thank them when we see them.

Loudoun County FY '23 CIP Budget Public Meetings

Budget Public Hearing

Budget Workshop

FULL Board for Work Session 3/17 6pm Government Center Hearing Room

ADOPTION 4/5

Written Comments may be sent to:

LoudounBudget@loudoun.gov

Traffic/ Kimley Horn Updates to our 2003 Plan

Sharyn

- Nothing new on traffic

Water**Mike**

- Study to be delivered March 25th, which is too late for the Open House.
- Mike is going to talk with them about earlier delivery.

Sustainability**Matt and Ron**

- We would eventually like to involve Charlie Beech, Tim McGinn, Carl Reidel, and Debbie Robison in an assessment of the condition of the buildings and overview of work that is needed on each.
 - Sustainability will delay this action item for the time being since it is a later phase of the comprehensive project.
- Matt received the sample seamed roof solar panels and other information for the storyboards.

Communications**Sue**

- The Open House invitations from the WF and WCA went out last week, along with notices in the WF newsletter and WCA email update.
- Posters inviting people to the Open House will be posted in the village this week.
- Chris and Christy will send an invitation to each Supervisor along with our one pager re the Open House.
- Panels should plan to meet to discuss their talking points and the set up and materials for their talks.
 - We can gain access to the church to determine appropriate set up.
- All signage material must be sent to Sue by Friday, March 18.

2033 Committee

March 22, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Sue Manch, Communications Chair
Mike Stup, Water Chair
Ron Benschoter
Christy Hertel
Connie Moore
Patti Psaris
Fiona Sullivan
Stephanie Thompson
Debbie Zungoli

Committee Updates:

Outreach

Cate

- The BOS approved \$500,000 in FY23 budget and agreed that another \$1.8 m could be found in other funds to bring us to the full \$2.3 m that was promised. There were 6 yes votes, 1 abstention, and 1 no vote. The tone of the discussion was very positive toward the project itself, but there was consternation with the process of the funding requests that did not comport with agreed upon norms.
- They also agreed to try and put \$50 m in the FY24 budget, fully understanding that we are looking to Federal funds for the majority of that ask. Wexton's office is already working on this and Mike is studying this to make sure we target the right agencies.
- We invited the BOS, the rural village alliance, Al Van Hyck, and Maura Walsh Copeland to the Open House.
- There is still an opportunity to show support for Waterford funding at these meetings or via mail:

Loudoun County FY '23 CIP Budget Public Meetings

Budget Public Hearing

ADOPTION

4/5

Written Comments may be sent to:

LoudounBudget@loudoun.gov

Traffic/ Kimley Horn Updates to our 2003 Plan

- Nothing new on traffic

Water

Mike

- Study to be delivered March 24th
-

Sustainability

Ron

- Moody Graham visited to discuss landscape architecture elements of the project and comprehensive plan. Their firm specializes in evaluating and designing solutions that are

sensitive to the cultural landscape. They will come back with an overview of what they heard and questions that will allow them to develop a proposal.

- Van Sweden has been in touch and will set up a time to visit.

Communications

Sue

- Tone for the Open House is critically important – We are working on behalf of the WCA and the WF to gather information. Listening is the key.
- There will be a visitor table where we can log guests and provide them with stickers and sticky notes to add feedback. Villagers and non-villagers will have different colored sticky notes.
- We need scribes to sit in on the 3 panel discussions and document the discussions and take pictures.
- We may invite a few selected press members and may use a freelance writer to document this project.
- Committee members will stand by each of the educational areas in the meeting room to collect feedback.
- Christy, Corrine, and Debbie Z are working on refreshments.

Additional Topics

Stephanie reported that she will send an update on restoration work included in the WF budget for this year and information on an upcoming webinar on historic preservation.

Connie Moore offered to discuss the Presbyterian Church's inclusion in a WF parking map with the pastor.

2033 Committee

March 29, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Sharyn Frank, Traffic Chair
Sue Manch, Communications Chair
Mike Stup, Water Chair
Ron Benschoter
Matt Donnelly
Christy Hertel
Stephanie Kenyon
Connie Moore
Patti Psaris
Debbie Robison
Fiona Sullivan
Stephanie Thompson

Committee Updates:

Outreach

Cate

- Supervisors Glass and Briskman came to the open house and were very positive. Cate will send a thank you note to each, as will Christy and Chris.
- Mike will send a thank you to Michelle McIntyre, Chief of Staff for Sylvia Glass to follow up on their conversation.
- Cate let Stacy know that these Supervisors attended and she was very pleased.
- Overall, we felt the open house achieved its goals of engaging a large number of villagers and bringing them up to speed on 1) the 2003 recommendations, 2) Sustainability and Adaptive Reuse ideas, and 3) Integration with the Phillips Farm Plan.
 - Reactions were largely positive, with a few villagers showing concerns regarding specific elements they saw.
 - A comment was made that more signage is needed for historic structures to support the commitment to education and we discussed including that in our overall landscape planning.
- Connie Moore discussed the fact that the Presbyterian Church has a goal of making continuous use of their Fellowship Hall. They already offer a farmers market in the summer and tutoring for children. They hope to expand to a coffee shop, game room, or other creative ideas. She also noted that they agree that their parking area may be used for Waterford Foundation events. The church is also willing to put in a traffic cam.
- There is still an opportunity to show support for Waterford funding at these meetings or via mail:

Loudoun County FY '23 CIP Budget Public Meetings

Budget Public Hearing

ADOPTION

4/5

Written Comments may be sent to:

Traffic/ Kimley Horn Updates to our 2003 Plan

- Nothing new on traffic
- Connie noted that the traffic noise is ear-splitting on Sunday mornings and others noted it is like that every day. We discussed whether there are any noise regulations for mufflers.
- Maura Walsh Copeland was at the open house and discussed the limitations of zoning on so many of the innovations we are considering.
 - ACTION ITEM: Plan a meeting with Maura, Cate, Chris, Stephanie to discuss how to encourage the County to look at the rural village issues earlier than they have planned.
- One question raised at the open house is whether we are still considering the idea of a bypass.

Water

Mike

- Still waiting on the water study.
- The water-focused portion of the panel discussion on water and traffic was very well received. In contrast with previous conversations with villagers about water, the mood was overall positive and people are open to learning. Showing the water table map was helpful and contrasting the number of wells in Waterford vs. typical well concentration on farms helped people see the issue more clearly.

Sustainability

Ron

- Van Sweden has been in touch and will set up a time to visit to discuss landscaping.
- The solar panel display was well received and people want more information. We discussed that there appear to be no restrictions to adding these types of panels to roofs.
- It was decided that we should follow up the open house with a Saturday workshop in which we teach people to make rain barrels out of wine barrels, discuss the solar options in more depth, and look at the potential of contracting with one trash company for the whole village who will recycle.
 - ACTION ITEM: Sustainability committee members to plan the workshop for a weekend in April.

Communications

Sue

- The open house was a huge success and kudos to all who worked to help make it an excellent means of communicating the work of this committee.
 - There was distinct consistency with the thoughts expressed in the straw poll in 2021, which tells us we are on the right track.
 - We could have done a better job of letting people know that the KH boards were from 2003. Some people thought they represented current decisions that have been made.
 - We discussed the fact that many villagers have made an incorrect assumption that Waterford was always a sleepy town. In fact, it was a bustling commercial center for the majority of years it has been in existence. Many businesses were still here when the 1987 study was done, including a hardware, gas station, and barber in addition to the Market.

- I am summarizing all feedback received and will generate a comprehensive report on the entire open house, including the panel discussions. Once complete, I'll have it posted in the WCA 2033 page and ask the WCA to send out a notice that it is there.
- Ed uploaded three years' worth of minutes and organizing documents on the WCA 2033 page.
- I will create a Google Drive area to share photos that all can access.

Additional Topics

Stephanie reported that they are working on the easement of the Bond Street Barn, Ice House and Tanyard grounds. Generally, the easement would protect the buildings from demolition, and limit some uses. They are looking at a possible parking area just before the bridge, possibly with a structure that would allow grass to grow through. Debbie R. noted that there are remains of a structure near that area that need to be preserved.

2033 Committee

April 5, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Sue Manch, Communications Chair
Mike Stup, Water Chair
Ron Benschoter
Matt Donnelly
Christy Hertel
Emily Houston
Debbie Robison
Stephanie Thompson

Committee Updates:

Outreach

Cate

- Weekly DTCI and VDOT meeting was productive because we were able to tell them that we got the funds approved. They were surprised but got on board. One member had been a part of the 2003 study, which helped to turn their attitudes around.
- KH reports that they will have a completed report by April 18 which they will then send to the county. On the 19th they will send it to us.
 - Mike noted that we need to get a grid of any changes the county makes to the recommendations.
- The KH presentation and charette is April 27 at 7 pm at the Old School.

Traffic

- Sharon will receive new data from the speed monitors this week.
- She is also getting names of the people willing to have cameras installed.
- After the last BOS meeting where we discussed average speeds, the Sherriff has made more visits. We understand that they apprehended many speeders going over 40 mph and at least one going 60.

Water

Mike

- Still waiting on the water study.
- Mike is working on framing the communications strategy and methodology so that we get information from the study out to the people quickly, but also in a manner that will help them understand it. Several points are critical to understanding:
 - Residential zoning here allows for 1 well for 3 acres that would typically serve one family. However, Waterford has 55 wells in a 3 acre area
 - That was not a major issue when everyone had smaller, shallower hand-dug wells. As the water table was depleted, machine-dug wells were necessary. It was at this point that issues began to present due to the geological makeup of the village, proximity of neighbors and competing wells, and issues with water quality.
 - There are water studies from the 1960's to present that chronicle the degradation of the potable water situation.

- The village has rejected common water sources in the past because they believed wells were cheaper and some prefer well water. However, well maintenance in an area that is challenged is expensive.
- Another common concern is abandoning their wells. They would not have to do that, though they would need a bifurcated system.
- The only costs to homeowners would be the cost of linkage from the street to the house.
- No Water tower is planned.

Sustainability

Ron

- Van Sweden is coming for a tour to discuss landscaping on April 15th at 1pm. Meet at Cate's.
- Ron took Carl, a Phillips Farm Committee member, on a tour of Blandy, Millwood, and Aldie.
 - At Millwood, they learned that there is a Society for the Preservation of Old Mills.
- The Sustainability Committee met Monday, April 4 and went over all of the Open House feedback.
- Matt is taking the lead on developing ideas for a possible workshop for villagers that is focused on sustainability “do it yourself” projects, such as rain barrels, composting, recycling, and solar options.
 - He found a group – Food Loop – who can teach people to compost
 - Sarah is checking on wine barrels
 - We could decide to do shorter, monthly workshops
- There is a webinar on April 7th at noon on rain water harvesting presented by the VA Water Environmental Association. Ron will attend.
- At the last VDOT/DTCI/ KH tour, it was noted that there is an old well on the Village Green that may have a storage tank large enough to be made into a stormwater management mechanism.
- Cate highlighted a group called Solarize Virginia that helps municipalities weigh solar options.

Communications

Sue

- We are finalizing a report and slide deck that summarizes what was learned at the Open House. These will be shared with KH and put up on the WCA website.
- Chris and Christy will send a thank you note to the villagers highlighting where the docs are posted, how they can get more and more personalized information, and when the KH meeting will be held.
- We will put blurbs about the open house and upcoming KH meeting in the WF newsletter and WCA emails.
- Stephanie offered to have hard copies of the documents we have produced up at the old school so that people who prefer to review hard copies can do so during their office hours.

Additional Topics

Stephanie reported that they be lime washing the meeting room of the JW Church on April 13. They are reviewing the update of the National Historic Landmark and more information on that will be available at the WF meeting on April 19th at 5:45 pm.

2033 Committee

April 12, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Sharyn Frank, Traffic Chair
Sue Manch, Communications Chair
Ron Benschoter
Nancy Doane
Emily Houston
Dave Hunt
Patti Psaris
Stephanie Thompson

Guest: John Martin, Kimley Horn

Welcome two new 2033 Committee members: Kay Chewning and Karl Scheider

Committee Updates:

Outreach

Cate

- Stephanie will send thank you notes to Supervisors Briskman and Glass
- WCA site will post the Open House report and Ed will send out the note to villagers thanking them for coming, highlighting the report link, and giving them a save the date for the meeting on the 27th
- Ed and Stephanie will add the event to the WF and WCA websites
- John says KH is still on track to have a completed report by April 18 which they will then send to the county. On the 19th they will send it to us.
- The KH presentation and charrette is April 27 at 7 pm at the Old School to be preceded by a reception at 6 pm hosted by this committee
 - Cate reviewed a potential agenda and discussed the need to get this meeting done now rather than in May since the second session with KH is supposed to be in May
 - Cate is inviting BOS members to attend if they are interested, but also noting this is not a formal meeting
 - John met with DTICI and they are concerned about the village meeting the role they are expected to play. He believes we should invite them but say this is an informal update and they don't need to come. They will not have a formal role of any kind in the presentation.
- There is concern that the new project manager from DTICI is not fully briefed on the history of the project, the backing among BOS members, and what is needed from them. They have their own process and our approach falls outside the bounds of that approach. We need to help bring them along.
- Discussed the NHL update that will be coming out soon and agreed upon a coordinated approach to getting the information to the press. Stephanie and Nancy agreed to this approach.

Traffic

- Sharon did not receive new data from the speed monitors this week.
- She is continuing to get names of the people willing to have cameras installed.

Water

Sharyn

- Still waiting on the water study.
- The study has gone to the County and eventually they will post a public link.
- Mike is working on framing the communications strategy and methodology to accompany the link so that we get information from the study out to the people quickly, but also in a manner that will help them understand it.

Sustainability

Ron

- Ron attended a workshop on rainwater and storm water management. They discussed the regulatory environment, evolving plumbing standards, and an example of a LEED Platinum Certified research center that has installed leading edge infrastructure for water management.
- Van Sweden is coming for a tour to discuss landscaping on April 15th at 1pm. Meet at Cate's.
- Matt has drafted a survey to assess villagers interest in homeowner sustainability projects such as rain barrels and composting. We hope to get that out soon.
 - Still need info on rain barrels in the Forge.
- Patti and Karl are working on getting Catoctin Creek designated as a scenic river.
- Annie Good is working on the development of a visitors policy for the Phillip Farm.
- Cate has a call with Solarize Virginia on April 19th. Ron will join.
- Emily reported that the budget item for the comprehensive plan for resurfacing gravel roads did not make it out of committee, but David Reed is working with Mark Warner to look for federal support.

Communications

Sue

- The email from Chris and Christy thanking villagers goes out today, sent by Ed. The WF and WCA will both list the April 27 meeting on their sites.
- Posters for the 27th meeting go up today.

Additional Topics

Stephanie reported that the Phillips Farm trail is closed this week as they address the poison hemlock situation. She also said that the PF Committee is continuing to work on getting the second trail open in the meadow.

2033 Committee

April 19, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair
Stephanie Kenyon, Funding Chair
Sue Manch, Communications Chair
Ron Benschoter
Nancy Doane
Matt Donnelly
Christy Hertel
Connie Moore
Patti Psaris
Stephanie Thompson

Guest: John Martin, Kimley Horn

Committee Updates:

Outreach

Cate

- Meeting with Wexton's staff April 18; notified that funding requests must be in by the end of this month
 - Will need to focus on the Water Study, since it is complete and has cost estimates they can refer to
 - Learned that State agencies will receive all of the Federal infrastructure funds, making it difficult for us to access without being incorporated
- Understand that we will need to get approval from the General Assembly for our quasi-municipal governing structure so that we can access funding
 - Nancy and Christy know former Waterford Foundation Board member's husband, Fritz Elder is working on the House Appropriations Committee and may be helpful to us
 - ACTION ITEM: Christy to reach out to him
- With DTICI, reached out to Loudoun Planning and Zoning to ask that we be an example of comprehensive plans for rural villages; They are not looking at rural villages in the current process, but we have a meeting with them in May
- Cate and Ron met with Solarize Virginia rep, Katy Von Langdon, who described their program; we don't fit their normal profile, but they are willing to continue talking
 - Will have another call with Bob Azzaro with the Local Energy Alliance and Katy

Traffic

Mike

- No news

Water

Mike

- We have the study and the Water Committee (Mark, Sharyn, and Mike) sent out the announcement to villagers last week
 - There is a Committee meeting April 20 to discuss next steps

- Some slight errors in the locations of central water outlets and issues with the way costs are represented, but they are fixing
- Mike has received 2 dozen emails so far and all are positive
- Meeting with Virginia Department of Health next Monday to discuss funding sources
- Working to ensure that it is part of the KH final plans
- Mike will work on a timeline to select options and make decisions
- Loudoun Water is working on a video overview of the study that can be presented to villagers

Sustainability

Ron

- Sending out a survey this week seeking villager ideas on rain barrels, composting, and recycling
 - There are 4 wine barrels in the Forge that we can use for demonstration purposes
 - Planning on holding a May workshop if the survey shows significant interest
- Sustainability Committee is reviewing the original matrix and updating action plans for each project
- Ron did a walk about with the landscape architect from Van Sweden; they will be back to us with ideas

Funding

Stephanie

- We need to create a central database of funding sources and a timeline for submission
 - Ron will work with Stephanie to connect Sustainability projects with funding sources he has identified
 - We could use the funding timeline to drive our decision-making timeline; to date we are on schedule with our original timeline to have final decisions by June
 - Any ideas on sources of funding should be forwarded to Stephanie
 - New resident has experience in grant writing and wants to help; Christy is inviting her to join
- The BOS FY 24 budget process begins in June and we need to stay on top of their decision making timeline
- KH can assist in applications for INFRA grants

Governance

Cate

- Because governance issues are having a direct impact on our ability to access funding, we determined that some portion of our meetings should be directed to this topic
- Cate, Mary, and Mike were the original authors of the report on governance options and next steps and will discuss the best way to move forward
- Nancy pointed out that she knows John Sandy, who is the County liaison to the General Assembly and may be able to provide guidance on how to proceed if we want recognition
 - ACTION ITEM: Nancy to make introduction to Cate

Communications

Sue

- Notices for the meeting on the 27th are up on the WF and WCA websites
- Ed sent out the detailed invitation April 18 to all WCA members
- Posters are up in the village
- Stephanie agreed to have posters at the WF meeting tonight.
- Conducted research on VA Senators to identify ways to engage them in our project
 - Cate will contact them

- Cate highlighted that we should position ourselves as “The Little Village That Could” in future marketing of the cause; may consider a video once the project plan is finalized
- Need to begin planning a summer communications blitz when the National Park Service announcement is finalized
 - Cate suggested State and local officials, White House, CBS Sunday Morning, etc. to be part of this strategy

Additional Topics

Stephanie reported on the WF meeting that will be tonight and the Trail Race is Saturday.

2033 Committee

April 26, 2022 Minutes

Attendees:

Cate Magennis Wyatt, Chair

Sharyn Franck, Chair Traffic Committee

Stephanie Kenyon, Chair Funding Committee

Mike Stup, Chair Water Committee

Jane Williams, Chair Communications Committee

Ron Benschoter

Whitney Chamberlain

Christy Hertel

Dave Hunt

Susan Manch

Carl Scheider

Anna Dabney Smith

Stephanie Thompson

Cate congratulated Susan Manch on her new position as Board President of the Waterford Foundation, Inc, thanked her for her remarkable service as Chair of our Communications Committee and welcomed Jane Williams as our new Communications Chair.

Committee Updates:

Outreach- Cate Magennis Wyatt

- Cate, Stephanie and Mike are working with US Rep. Jennifer Wexton office with the hope of securing earmark funding for Waterford. The request is due this Friday and would then proceed to the US Congressional Appropriations Committee. Waterford's application will use the completed Water Study that provides detailed cost estimates that can be referenced.
- Mike Stup emphasized community support for Waterford's Water Study. Cate pointed out the success of various federal and state agencies for funding the Hillsboro Comprehensive Plan. She also said that the water needs of Waterford Elementary school will be included in the earmark.

- Waterford 2033 Consultant's Presentation will be held on April 27, 2022. Rep. Wexton's Outreach Director, Tami Davis, and Regional Director for US Senator Tim Kaine, Rachel Reibach, will be attending this event. Copies of the chronology of Waterford 2033 and the matrix of Waterford's water studies done over the years will be available along with an update on the 2003 Plan lead by Kimley Horn.

Traffic – Sharyn Franck

- A steady stream of information is being gathered by the speed monitors. The highest speeds have been record so far on Clark's Gap. Speed increases with nightfall sometimes reaching 44 to 55 miles per hour.
- Sharyn attended the Transportation Hearing which discussed the modifications of Route 7 and Route 287 exits. This may affect Waterford.

Water – Mike Stup

- The Water Study is posted on the WCA website.
- Loudon Water is producing a video for Waterford citizens, the two churches, Loudon Mutual Insurance Company and Waterford Elementary which will explain the water issues and options facing the town.
- Mike emphasized the need to build consensus around water issues. The current survey show almost 70% support from citizens for exploring water solutions. One option would include a four-year \$10.5 million plan and design for county water. There will be no water tower and citizens would not have to participate if they choose to keep using their individual well. There would be individual water meters that would be optional.
- Mike pointed out the hand-dug wells are no longer encouraged by the county due to a very high propensity for water contamination by E.coli and other forms of bacteria in well water.

- Anna suggested bundling the water and traffic issues. Cate thanked her and shared that that is precisely what we are doing and the economy of scales will save the effort millions of dollars.

Sustainability – Ron Benschoter

- He has created a Master Action list for all initiatives to allow us to track each and will be reviewing it with Mary Sheehan in the coming days. Ongoing work on adaptive use of the Mill and actions plans continue.
- WCA Survey on citizens using rain barrels and composting went out April 25. This may lead to a workshop at the end of May.
- Cate and Ron are speaking with Solarize Virginia.

Waterford Foundation – Stephanie Thompson

- The Trail Run on April 23 was a success. There were 350 participants up from 240 from last year.
- Waterford Foundation elected new officers to its board at its annual meeting on April 19.

Other Business

- Cate mentioned Tim McGinn is willing to update his survey of all Waterford Foundation buildings and create a master list which will outline what repairs/costs are necessary to bring each u to “Office” level occupancy. None will be, per se offices, but for code purposes this is the level sought.
- Anna stated that we should consider an artist-in-residency program. Ron said this is still on the sustainability agenda and that he can me with her to develop a plan.
- It was noted that on April 24 at the Old School an exhibit featuring the paintings of Waterford by Garnet Jex from the 1940s was held. The

Washington Society for Landscape Painters also attended the exhibit after a morning of painting various scenes in Waterford.

WATERFORD LEADERSHIP COUNCIL
WATERFORD 2033 COMMITTEE MONTHLY BRIEFING
May 2, 2022

Attendees:

Susan Manch, Chair, Waterford Foundation
Mike Stup, Vice Chair, Waterford Citizens Association
Cate Magennis Wyatt, Chair Waterford 2033
Jane Williams, Chair Communications Committee
Nancy Doane
Stephanie Thompson

COMMITTEE UPDATES:

Governance:

The WFI new Executive Committee was elected in April: Susan Manch as Board President, Annie Good as Vice President, David Hunt as Treasurer and Jane Covington as Secretary.

Outreach

Cate Magennis Wyatt

- April 27, 2022 Village Briefing and Discussion: with Kimley Horn & Loudoun Department of Transportation and Capital Infrastructure.
- Summary report was approved.

Next Steps Approved:

Report was sent to all 2033 members and the Waterford Foundation, Inc. and Waterford Citizens Association. Report will be available on the WCA website.

- Follow up with, Rachel Reibach, US Senator Tim Kaine's Regional Director to set up a meeting with Evan McWalters
- Suggestion for Senator Kaine to Visit during Juneteenth
- Possible presentation for the Senators visit may include the Second Street School
- Outreach to African American leadership discussed. Cate to reach out to Chair Randall
- NPS's Waterford NHL Update is issued for comment
- Letters of NHL Support: Drafts sent to Supervisor Kershner, Loudon Heritage Commission
- Proceed to secure inclusion in the July Loudon Board of Supervisors meeting to be eligible for FY '24 Capital Improvement Funding.

Traffic

Sharyn Franck

No report

Water

Mike Stup

- The Water Study is posted on the WCA website.

Sustainability

- WCA Survey to citizens regarding sustainable practices (rain barrels, recycling, trash collection and composting went out April 25.

- The committee would like to proceed with a community workshop, approved
- Adaptive Reuse
 - Committee will proceed with an update WFI Building's Survey to determine cost to bring them to Class A Office/Class B Office Standard (for Code Standards only).

Funding

An application for a \$3.5m earmark from Congresswoman Wexton's Office was submitted 4/28/22.

WATERFORD 2033 COMMITTEE WEEKLY
 May 3, 2022

Attendees:

Cate Magennis Wyatt, Chair
 Mary Sheehan, Vice Chair
 Mike Stup, Vice Chair
 Ron Benschoter, Chair Sustainability Committee
 Jane Williams, Chair Communications Committee
 Nancy Doane
 Susan Manch
 Stephanie Thompson

COMMITTEE UPDATES:

Outreach

Cate Magennis Wyatt

April 27, 2022 Village Briefing and Discussion: with Kimley Horn & Loudoun Department of Transportation and Capital Infrastructure.

Summary report approved.

Next Steps:

Post on WCA/WFI websites

Monthly DTCI/VDOT Meeting 5/2/22:

Timeline for securing FY '24 Funding

Date	On Point	Action	Done
5/3/22	Corinne	Waterford is on the BOS Agenda 7/15/22	
5/4/22	W2033 Mike Stup	W2033 Leadership Council Update to BOS	
	W2033 Mike Stup	W2033 Leadership Council thank you to DTCI/VDOT	
5/4/22	W2033 Traffic Committee	<p style="text-align: center;">Wednesday, May 4</p> <p style="text-align: center;">*Northern Virginia District Northern Virginia District Office</p> <p style="text-align: center;">Potomac Conference Room 4975 Alliance Drive Fairfax, Virginia 22030 *meeting begins at 5:30 p.m.</p> <p>https://www.vdot.virginia.gov/newsroom/statewide/2022/commonwealth-transportation-board-invites-public-feedback-on-transportation-projects-initiatives4-11-2022.asp</p> <p>https://fabb-bikes.org/vdot-spring-transportation-meeting/</p>	

5/12/22		NVTA Meeting to discuss Long-Range Planning	
5/3-15/22:	KH	Update plan with Water Study Option 3	
		“May” Update Plan with 2021 Entry Features	
5/15/22		All DTCI/VDOT/Dominion etc. comments back	
6/8/22		All Document to DTCI	
6/15/22		BOS Packet Complete	

Next Steps:

Mike Stup will draft follow up note to thank DTCI/VDOT

Mike will draft follow up note to Board of Supervisors

Advocacy

Regional Director for US Senator Tim Kaine, Rachel Reibach, attended and pledged to set up a meeting with Evan McWalters

- Action: Create a joint invitation from the Leadership Council to invite Senator Kaine to visit during Juneteenth with a demonstration of the 2nd Street school Program
- Discussed NPS’s Waterford NHL Update
Gather letters of support: Drafts sent to Supervisor Kershner, Loudoun Heritage Commission

Traffic

Sharyn Franck

No report

Water

Mike Stup

- The Water Study is posted on the WCA website.
- Water video created by Loudon County to be out in mid-May
- Discussed holding water meeting for the village in June

Sustainability

Ron Benschoter

- WCA Survey to citizens regarding sustainable practices (rain barrels, recycling, trash collection and composting went out April 25.
- The committee would like to proceed with a community workshop.
- Adaptive Reuse
 - Proceed with an update of WFI Building’s Survey to determine cost to bring them to Class A Office/Class B Office Standard (for Code Standards only).

Funding

- An application for a \$3.5m earmark from Congresswoman Wexton’s Office was submitted 4/28/22

WATERFORD 2033 COMMITTEE WEEKLY

May 10, 2022

Attendees:

Cate Magennis Wyatt, Chair
Mary Sheehan, Vice Chair
Mike Stup, Vice Chair
Ron Benschoter, Chair Sustainability Committee
Jane Williams, Chair Communications Committee
Nancy Doane
Matt Donnelly
Christy Hertel
Emily Houston
Dave Hunt
Susan Manch
Patti Psaris
Stephanie Thompson

COMMITTEE UPDATES

Outreach

Cate Magennis Wyatt

General Outreach: Reached out to the following to set up briefings:

- Chair Randall: Juneteenth
- Planning Commissioner Forest Hayes
- CTB Representative Mary Hynes
- Senator Kaine’s Office, Rachel Reibach to set up meeting with Evan McWalters to discuss funding opportunities
- Senator Warner’s Office (Bo Machayo has left ~ submitted a scheduling request

National Park Service NHL Update

Letters for support and Comments have been submitted by:

- Loudoun Heritage Commission (thanks to Mary Sheehan)
- Julie Langan, Director of the Virginia Department of Historic Resources (attached)
- Sue Manch, President of the Waterford Foundation

Weekly DTICI/VDOT Meeting 5/9/22:

Timeline for securing FY '24 Funding

Date	On Point	Action	Done / Next Steps
5/3/22	Corinne	Get Waterford on the BOS Agenda 7/19/22	
5/4/22	W2033 Mike Stup	W2033 Leadership Council Update to be sent to the BOS	
	W2033 Mike Stup	W2033 Leadership Council to write a thank you note to DTICI/VDOT	

5/4/22	W2033 Cate to attend	Northern Virginia District Northern Virginia District Office Potomac Conference Room 4975 Alliance Drive Fairfax, Virginia 22030 *meeting begins at 5:30 p.m. https://www.vdot.virginia.gov/newsroom/statewide/2022/commonwealth-transportation-board-invites-public-feedback-on-transportation-projects-initiatives4-11-2022.asp	Invite Mary Hynes to Waterford Speak with Nick Donohue (Former Asst. Sec of Transportation for VA) knows where every dime of VDOT funding is hidden.
5/3-15/22:	KH	Will update plan with Water Study Option 3	
		“May” Update Plan with 2021 Traffic Calming Entry Features	
5/15/22		All DTIC/VDOT/Dominion etc. comments back	
6/8/22		All Document to DTIC	
6/15/22		BOS Packet Complete	

Next Steps:

Mike drafting a Follow Up note to thank DTIC/VDOT

Mike to draft FU note to Supervisors

Advocacy

Regional Director for US Senator Tim Kaine, Rachel Reibach, attended and pledged to set up a meeting with Evan McWalters

- Action: Create a joint invitation from the Leadership Council to invite Senator Kaine to Visit during Juneteenth with a demonstration of the 2nd Street school Program
- NPS’s Waterford NHL Update is issues for comment
Letters of Support: Drafts sent to Supervisor Kershner, Loudoun Heritage Commission

Traffic – Sharyn Franck

5/12/22VTA Meeting to discuss Long-Range Planning

Water – Mike Stup

- The Water Study is posted on the WCA website.
- Video to be out in mid-May

Sustainability

- WCA Survey to citizens regarding sustainable practices (rain barrels, recycling, trash collection and composting went out April 25.
- The committee would like to proceed with a community workshop.
- Adaptive Reuse
 - Update WFI Building’s Survey to determine cost to bring them to Class A Office/Class B Office Standard (for Code Standards only). Request permission to proceed.

Funding

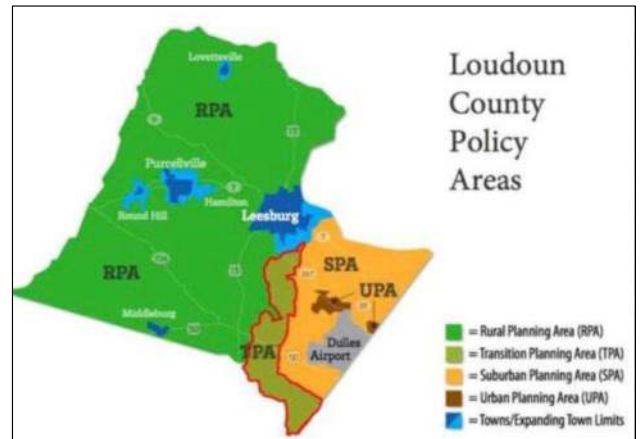
Federal Earmark: An application for a \$3.5m earmark from Congresswoman Wexton’s Office was submitted 4/28/22

Intro: Loudoun Zoning Ordinance & Re-Write

Zoning Ordinance provides details for zoning districts including land subdivision, permitted and special exception uses

Four Loudoun County Policy Areas (plus towns) provides basis for 2019 Comprehensive Plan
Waterford is in Rural Policy Area, RPA

- Goal of current Zoning Re-Write to **harmonize** County's zoning with **2019 Comprehensive Plan**
- Carried out by County staff with input from Zoning Ordinance Committee (ZOC) appointed by BOS, plus Commissions, Advisory Bodies, and PUBLIC
- Does not apply to incorporated towns (their own Zoning Ordinance)
- Timeframe: **Comments** on newly released re-write by **mid-June 2022** (90 days from April 18)
- **Not starting from scratch** – many organizations with similar village concerns commented in previous consultation rounds/venues

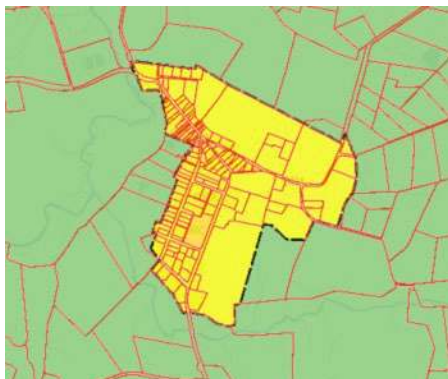


Zoning district = zoning classifications on the map

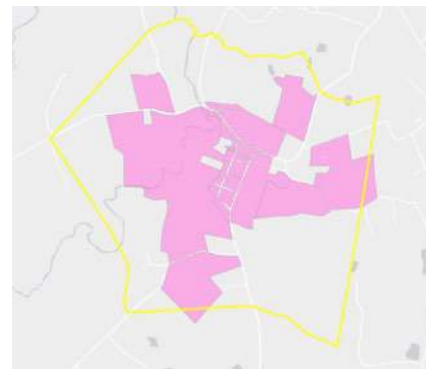
Two main RPA Overlay Districts

- Village Conservation Overlay District (VCOD) – implement rural historic village place type (12 County rural historic villages), via community plan policy/planning tool, goal “compatible” with historic pattern
- Historic Overlay District (HOD) – protect (7 now designated) County historic districts

NOTE: 4 villages both VCOD & HOD (Aldie, Bluemont, Taylorstown, Waterford), only Waterford also NHL



Waterford Village Overlay Conservation District (yellow)



Waterford Historic Overlay District (pink) and NHL (yellow line)

Overlay district = when zoning districts are superimposed, both apply

RPA Zoning Districts - no Waterford change

OLD:

Countryside Residential CR1-2

Agricultural/Rural AR1-2

Rural Commercial RC

NEW:

Village Residential (VR – 1,2,3,4)

- Rural historic village place type
- Protect small, compact, pedestrian-scale rural communities

Village Agricultural/Residential (VAR)

- Protect existing pattern of larger lots on the edges of villages
- Provide for continuation of home-based business

Village Commercial (VC)

- Protect historic village commercial core interspersed with residences, maintain open space on edges of villages



OLD: AR1-2 (lighter green), CR1-2 (darker green), RC (pink)



NEW: SC-CC (lighter rose), VR-2 (darker rose), VC (pink)

Considerations for Waterford

Some upsides:

- Overall: new zoning rewrite **enhances attention for to County Rural Historic Villages**
- Embeds new **historic village** planning tool through VCOD, community plan
- New zoning districts do not substantially change old districts
- Broad range of allowed uses
- **Special and minor special exceptions** continue to be possible via the BOS
- Exceptions may be the best path for large adaptive reuse projects like the Mill

Some challenges:

- **“Compatible”** uses – how to achieve 2019 Comp Plan promise? Flexibility for villages, Rural historic commercial zoning?
- **Adaptive reuse** – procedures for adaptive reuse seem cumbersome, uses somewhat restricted, incentives limited
- **Parking** – restrictive and regulatory, does not yet provide flexibility villages need
- **Traffic** – Eastern Loudoun traffic/VDOT standards should not be used for Western
- **Sustainability** – protections and incentives are very limited
- **Buffer** – few instruments for rural-like “green buffer” around villages

Next steps

- Brief discussion each Tues for next several weeks
- A couple of key issues per week
- Bring in already-submitted comments of previous reviews from those with similar concerns
- Fold in ongoing RPA zoning rewrite evaluations: LHVA, HC, HDRC, others
- Summarize our concerns by late May/early June
- Develop strategy with partners for consistent messaging on key priorities (County staff, BOS, etc.)
- Feed into County-wide update process by mid-June



COMMONWEALTH of VIRGINIA

Department of Historic Resources

2801 Kensington Avenue, Richmond, Virginia 23221

Travis A. Voyles
Acting Secretary of Natural and
Historic Resources

Julie V. Langan
Director
Tel: (804) 482-6446
Fax: (804) 367-2391
www.dhr.virginia.gov

May 6, 2022

Ms. Kathryn Smith
National Historic Landmarks & National Register Coordinator
National Park Service
National Capital Region
1100 Ohio Drive, SW
Washington, DC 20242

Dear Ms. Smith,

Thank you for providing the Virginia Department of Historic Resources with the opportunity to review the National Historic Landmark nomination for the Waterford Historic District in Loudoun County, Virginia. We enthusiastically support and are delighted to see this important historic landmark village and its setting more fully recognized as an NHL since its original designation in 1970.

The nomination is professionally researched, well written and illustrated, and makes a strong case for national significance for Waterford as one of the country's best preserved eighteenth- and nineteenth-century villages, including not only a wealth of historic buildings from three centuries, but also the village's pristine agricultural setting. From Waterford's founding in 1733 as a Quaker mill village to its recognition nationally for its residents' creative and effective planning and preservation efforts, especially through the Waterford Foundation, the Waterford Historic District survives with remarkable integrity as an important landmark worthy of the NHL designation.

The Commonwealth of Virginia's Board of Historic Resources is also proud to serve as a partner in preserving the integrity of the village by holding several historic preservation easements on properties in and around the village, the largest number in any Virginia locality.

Please feel free to contact me or the staff of DHR for any further support we may provide in recognizing one of Virginia's most well-preserved historic districts.

Sincerely,

A handwritten signature in cursive script that reads "Julie V. Langan".

Julie V. Langan
Director

WATERFORD 2033 COMMITTEE WEEKLY
May 17, 2022

Attendees:

Cate Magennis Wyatt, Chair
Mary Sheehan, Vice Chair
Mike Stup, Vice Chair
Ron Benschoter, Chair Sustainability Committee
Stephanie Kenyon, Chair Funding Committee
Jane Williams, Chair Communications Committee
Matt Donnelly
Christy Hertel
Susan Manch

COMMITTEE UPDATES

Outreach

Cate Magennis Wyatt

General Outreach: Reached out to the following to set up briefings:

- Senator Kaine’s Office, Rachel Reibach/Evan McWalters zoom to discuss funding opportunities set for 5/18 at 10am ~
- Chair Randall Meeting will be at 1pm on 5/27
- Planning Commissioner Forest Hayes ~ sent Follow Up
- CTB Representative Mary Hynes ~ Sent Follow Up
- Senator Warner’s Office (Bo Machayo has left ~ submitted a scheduling request)

National Park Service NHL Update

Letters for support to be submitted by:

- Supervisor Kershner ~ will send today
- **Waterford Citizens Association**
- **Cate Magennis Wyatt ~ the importance of the NHL Designation**
- **“ Senators Kaine/Warner/ Cong. Wexton**
- **“ Pres. Of the National Trust**
- **Sue ! Loudoun Mutual Insurance Company Draft letter for Chris Shipe**
- **Land Trust of Virginia Briefing ~ Stephanie K will reach out to set up**

Weekly DTCI/VDOT Meeting 5/16/22:

Timeline for securing FY '24 Funding

Date	On Point	Action	Done / Next Steps
5/3/22	Corinne	Get Waterford on the BOS Agenda 7/19/22	Request Submitted 5/27/22: CMW to reinforce with Chair Randal
5/4/22	W2033 Mike Stup		W2033 Leadership Council Update to be sent to the BOS
	W2033		W2033 Leadership Council to

	Mike Stup		write a thank you note to DTCI/VDOT
5/4/22	W2033 Cate to attend	Invited Mary Hynes to Waterford Speak with Nick Donohue (Former Asst. Sec of Transportation for VA) knows where every dime of VDOT funding is hidden.	
5/3-15/22:	KH	Will update plan with Water Study Option 3	5/17/22: CMW wrote to confirm
		“May” Update Plan with 2021 Traffic Calming Entry Features	5/16/22: Confirmed the 2003 entry features were included ~ can be plowed.
5/18/22		W2033 and VDOT to get updated Plans	
6/8/22		All Document to DTCI	
6/15/22		BOS Packet Complete	
7/19/22		BOS Business Meeting	

Advocacy

- Send letter to easement holders about NHL redesignation
- Stephanie Kenyon will reach out to Land Trust of Virginia for possible presentation

Water – Mike Stup

- Water video will be sent out next week

Sustainability

Ron Benschoter

- W2033 Survey to citizens regarding sustainable practices (rain barrels, recycling, trash collection and composting) of April 25th Updates:
- WFI Buildings’ Survey to determine cost to bring them to Class A Code Updates

Zoning Ordinance Update impact on Adaptive Reuse **Mary Sheehan and Nancy Doane**

- See slides below

Funding

- Federal Earmark: An application for a \$3.5m earmark from Congresswoman Wexton’s Office was submitted 4/28/22
- Follow Up Meeting will be 5/18/22

Other

- May 14 Yard Sale was successful
- Joint WCA and WFI community events planned

May 10 meeting

Great discussion, main follow up:

1. Is a **"correction" to the Zoning Ordinance** for de facto commercial WF properties possible now, before the ZOR is approved?
 - a) Deputy Administrator (Nancy)
 - b) WF draft letter (Sue)
 - c) Planning staff (Mary)
2. Can we identify a **strategy to protect the NHL** (and potential buffer beyond the NHL), ie via a new Overlay?

“Correction” to WF building zoning?

Follow up w/ Deputy Administrator

- **Not sure if one-off** zoning changes possible now
- Changed village zoning can occur through **VCOD community plan**, but not part of current ZOR
- AA will follow up with ZOR coordinator on timing (response expected soon), then political outreach

Draft letter

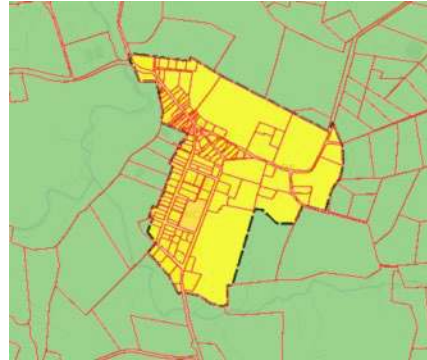
- Outlines specifics of WF buildings (current zoning, future needs)

Follow up w/ planning staff

- **No one-off** zoning changes now
- Staff has not yet been instructed to develop **VCOD community plan**
- Near term: **adaptive reuse** is response to historic villages; zoning category should not restrict uses
 - Challenge: burdensome costly eligibility, implementation requirements (easements); need to identify these

Community plan framework for VCOD

- Village Conservation Overlay District (VCOD)
- Designed to implement rural historic village place type (12 County rural historic villages)
- Community plan policy/planning tool
- Goal: development “compatible” with historic pattern

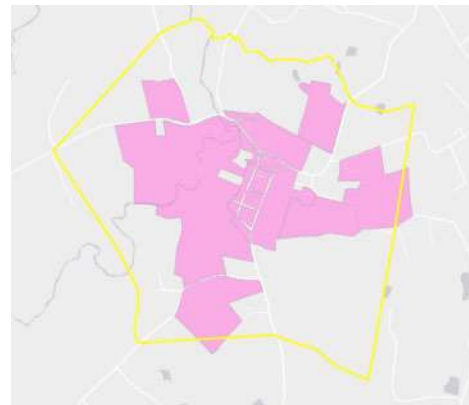


Waterford Village Overlay Conservation District (yellow)

Zoning Re-Write, part 2

VCOD seen as future effort

- VCOD rezoning not part of current ZOR
- Separate effort mandated by 2019 Comp Plan, individual parcel-by-parcel exercises for villages
- County staff have not been instructed to address comprehensively (budget/resources)
- Underway now in St Louis as test case
- Waterford has asked for planning staff, to be in queue for community plan
- NHL is bigger than the Waterford VCOD...
- And we have also said we would move forward without community plan...



Waterford Historic Overlay District (pink) and NHL (yellow line)

Zoning Re-Write, part 2

Adaptive Reuse (section 5.10 of ZOR)

- Emerges from historic village wish-list
- **Seen as interim solution before formal community plan framework in place**
- Goal to support historic preservation goals
- Aimed at historic villages, to
 - “preserve historic character, protect iconic buildings, improve housing stock, preserve structures through appropriate renovation, prolong building lifespan, reuse resources”
- Ensure the adaptive reuse of a structure is **compatible** with surroundings
- Provide **flexibility** without compromising the health, safety, or welfare of users



Adaptive Reuse – permitted uses

Current Zoning District	Permitted as Adaptive Reuse ¹
Zoning district permitting residential uses, except districts that permit only single-family detached (SFD) dwelling unit types (UT/UM, SN, SCN, SM, TSN, TCN, VC, RC)	100% affordable housing regardless of the dwelling unit type permitted in the district (single-family detached, single-family attached and/or multifamily) provided the dwelling units are developed pursuant to the Section 8.01 ADU Program or Section 8.02 UHNU Program requirements.
Zoning District permitting SFD, single-family attached (SFA), and/or multifamily (MF) stacked dwelling units (UT/UM, SN, SCN, SM, TLN, TSN, TCN, ARN, ARS, VC, VR, RC)	SFD dwelling unit converted to up to 4 dwelling units or 4 live/work dwellings
Any zoning district where the use is currently not permitted	Public, Civic, Institutional Uses, except for the following uses: Hospital; Pet Farm; Recreation, Indoor; Recreation, Outdoor or Major; and Shooting Range
Any zoning district where the use is currently not permitted	Lodging Uses
Any zoning district where the use is currently not permitted	Commercial Uses, except for the following uses: Kennel; Kennel, Indoor; Dry Cleaning Plant; Convenience Store with Gasoline Sales; and all Automotive uses
Underlying zoning district located in an HOD, VCOD, or designated by the General Plan as a Rural Historic Village or Legacy Village Core or subject to a village small area plan and where the use is currently permitted	A use permitted by special exception in the district will be permitted by minor special exception and a use permitted by minor special exception is permitted by right, except for the Public, Civic, Institutional Uses, Lodging Uses, and Commercial Uses identified as not permitted above.

¹Uses must also comply with the Use Specific Standards in Section 3.06.

Adaptive Reuse – eligibility

Identified as “historically significant” by being:

- NHL, NR listed, VA landmark or register, or contributing resource, or eligible to be so
- County HOD, or located in County VCOD
- Structure greater than 50 years old
- Prior uses obsolete or economically nonviable, based on past and current vacancy rate, uses, structural condition

- BUT, fine print:

-Eligibility must be documented by a person meeting the Secretary of Interior Standards minimum professional qualifications in historic architecture, architecture, or architectural history

-Obsolete uses must be demonstrated by documentation from market research firm, real estate development firm, or other entity qualified to conduct and research market analysis, demographic trends, competitive analysis, and/or real estate feasibility studies

-Structural condition must be documented must by an architect and/or engineer



Recommended response

VCOD community plan

- Lobby Planning Commission and BOS to instruct staff/allocate resources for faster action on community plan framework for VCODs
- Ask for Waterford to be in the queue now

Adaptive Reuse

- Stress-test adaptive reuse guidelines (ie, with Mill case study)
- Provide feedback to ZOR on Adaptive Reuse section 5.10
 - Unclear guarantees on compatibility
 - Onerous, costly eligibility & requirements, need for more flexibility

WATERFORD 2033 COMMITTEE WEEKLY
May 24, 2022

Attendees:

Cate Magennis Wyatt, Chair
Mike Stup, Vice Chair
Ron Benschoter, Chair Sustainability Committee
Stephanie Kenyon, Chair Funding Committee
Jane Williams, Chair Communications Committee
Nancy Doane
Sharyn Franck
Annie Goode
Christy Hertel
Dave Hunt
A.J. Jones
Susan Manch
Anna Dabney Smith
Stephanie Thompson

COMMITTEE UPDATES

Outreach

Cate Magennis Wyatt

General Outreach: Reached out to the following to set up briefings:

- Tim Hemstreet, Loudoun County Administrator: 5/20-21/22 CMW met with to request Loudoun County become the Fiscal Agent for Waterford's request for the potable Water engineering funding through Senator Kaine's Earmark process. Deadline is 5/25
- Chair Randall Meeting will be at 1pm on 5/27 via zoom
- Planning Commissioner Forest Hayes ~ 1st week of June (tbd)
- CTB Representative Mary Hynes ~ Sent Follow Up
- Chuck Kuhn ~ Tina Buckley
- Senator Warner's Office (Bo Machayo has left ~ submitted a scheduling request)

National Park Service NHL Update

Letters for support to be submitted by:

- Supervisor Kershner ~ will send today
- **Waterford Citizens Association**
- **Cate Magennis Wyatt ~ the importance of the NHL Designation**
- **“ Senators Kaine/Warner/ Cong. Wexton**
- **“ Pres. Of the National Trust**
- **Sue ! Loudoun Mutual Insurance Company Draft letter for Chris Shipe**
- **Land Trust of Virginia Briefing ~ Stephanie K will reach out to set up**

Weekly DTCI/VDOT Meeting 5/16/22:

Timeline for securing FY '24 Funding

Date	On Point	Action	Done / Next Steps
5/3/22	Corinne	Get Waterford on the BOS Agenda 7/19/22	Request Submitted

			5/27/22: CMW to reinforce with Chair Randal
5/4/22	W2033 Mike Stup		W2033 Leadership Council Update to be sent to the BOS
		Reach out to Supervisor Umstattd	
	W2033 Mike Stup		W2033 Leadership Council to write a thank you note to DTCI/VDOT
5/4/22	W2033 Cate to attend	Invited Mary Hynes to Waterford Speak with Nick Donohue (Former Asst. Sec of Transportation for VA) knows where every dime of VDOT funding is hidden.	
5/3-15/22:	KH	Will update plan with Water Study Option 3	5/17/22: CMW wrote to confirm
		“May” Update Plan with 2021 Traffic Calming Entry Features	5/16/22: Confirmed the 2003 entry features were included ~ can be plowed.
5/17/22		W2033 and VDOT to get updated Plans	5/17/22: RECEIVED!! CMW/MS/MS to review and report back
5/17-28/22	W2033/KH	Collaborate on the W2033 Narrative for the plan	Ron/Mary: Sustainability/Adaptive Reuse NPS/NHL Advisory Comments Quotes from Letters of Support
6/8/22		All Document to DTCI	
6/15/22		BOS Packet Complete	
7/19/22		BOS Business Meeting	

Advocacy

Traffic

Sharyn Franck

- April’s averaged 5,000 to 6,000 cars a day pass through Waterford, up from 3,000 cars in March
- Fastest speeds on Clarks Gap Road range between 39-45 miles per hour
- Cameras also will be placed in strategic village locations to monitor traffic

- Water video will be out next week. Two weeks to gather questions.
- Letters of support from the community will be collected

Sustainability

Adaptive Reuse

WFI Building's Survey to determine cost to bring them to Class A Code Updates

- John Wesley Church optimal for review since repairs on pews, ceiling and lightening have been determined
- Save America's Treasures potential for grants on buildings' repair
- Grant for study on adaptive reuse of Mill discussed

Sustainability and Adaptive Reuse Narrative for the updated KH Concept Plan

- Drafted and circulated for review
- Draft sent to KH

WFI Parking Study: KH would like to incorporate, or reference it, in the updated Concept Plan Status of the Parking Plan

Site visit with ACRE to discuss Natural Resource Banking to be planned

Annie Goode discussed potential grant funding through the America the Beautiful Challenge 2022 sponsored by the National Fish and Wildlife Foundation

Zoning Ordinance Update impact on Adaptive Reuse

Doane

- Background is County Zoning Ordinance Rewrite (to align with 2019 Comprehensive Plan) for which comments from public due July 18
- We in Waterford are concerned mainly with two sections:
 - **VCOD and community plans, and**
 - **Adaptive Reuse**
- Consulted with County administration on possible one-off zoning changes through two channels and have received the following messages:
 - One-off zoning changes are not envisaged
 - The new Adaptive Reuse language is designed to allow historic buildings to be (re)used for most purposes including commercial, regardless of their actual zoning designation
 - The community plan framework is not yet being formally developed by County staff; but when it is, parcel-by-parcel zoning changes will be considered, and the

resulting plan will be incorporated into the ZOR (like Waterford's Area Management Plan of 1987 was)

- Other partner organizations are also reviewing these two ZOR sections (Loudoun Coalition and its member organizations, other villages, LHVA, Heritage Commission, HDRC, etc.)
- In terms of comments to County, important that we have a core set of shared messages with our Western Loudoun/village-focused partners
- Two such **overall messages** are:
 1. We encourage the County to prioritize development of the community plan framework as soon as feasible (particularly for villages that are ready to work on their plans)
 2. We encourage the County to consider more flexibility in the Adaptive Reuse language which currently implies burdensome and costly consultant services and other requirements (e.g., parking) villages may have a hard time carrying out
- **Waterford 2033** will also have its own specific issues to add to the feedback and to our own thinking about an eventual more formal community plan
- One key way we will identify feedback is through a "stress test" case study of Adaptive Reuse in the Mill (that Ron, Mary, WFI colleagues are working on) which will try to estimate cost and difficulties of current language

We should also be gathering the potential list of uses for other WFI historic buildings we'd like to see adaptively reused to ensure these uses are foreseen

- The NHL Update may provide some avenues for new zoning-related thinking (e.g., viewshed, open space, protective districts)
- At the WFI Board meeting Board member Forrest Hayes (Planning Commission Chair) noted that he would like the PC to have an education session on village issues and he will inform how that session could be organized
 - We should be prepared to participate in this session when information available, and the Mill stress-test may be informative for this
- Finally, W2033 may be best served by continuing to work with the current Waterford zoning and outside the formal community plan framework, and thus then be ready and able to updating any zoning as needed once that framework is available

Waterford Foundation

Stephanie Thompson

- Status of NHL
- Pursue lighting in the Mill
- Meeting of 2033 leadership with Waterford Foundation grant coordinator planned

Funding

Federal Earmark: An application for a \$3.5m earmark from Congresswoman Wexton's Office was submitted 4/28/22

Follow Up Meeting will be 5/18/22

WATERFORD 2033 COMMITTEE WEEKLY
May 31, 2022

Attendees:

Cate Magennis Wyatt, Chair
Mary Sheehan, Vice Chair
Mike Stup, Vice Chair
Ron Benschoter, Chair Sustainability Committee
Jane Williams, Chair Communications Committee
Nancy Doane
Sharyn Franck
Annie Goode
Dave Hunt

COMMITTEE UPDATES

Outreach

Cate Magennis Wyatt

General Outreach: Reached out to the following to set up briefings:

- Loudoun County cannot at this time become the Fiscal Agent for Waterford's request for the potable Water engineering funding through Senator Kaine's Earmark process.
- County Administrator has informed the BOS that he will bring the Water Study before the BOS in either June or July to ensure it is considered for the FY '24 Budget
- Chair Randall meeting on 5/27 postponed ~ Chair has COVID
- Planning Commissioner Forest Hayes ~ 1st week of June (tbd)
- CTB Representative Mary Hynes ~ Sent Follow Up
- Chuck Kuhn ~ Zoom call on June 7th

National Park Service NHL Update

Letters for support to be submitted by:

- Supervisor Kershner ~ will send today
- **Waterford Citizens Association**
- **Cate Magennis Wyatt ~ the importance of the NHL Designation**
- **“ Senators Kaine/Warner/ Cong. Wexton**
- **“ Pres. Of the National Trust**
- **Sue ! Loudoun Mutual Insurance Company Draft letter for Chris Shipe**
- **Land Trust of Virginia Briefing ~ Stephanie K will reach out to set up**

Weekly DTCI/VDOT Meeting

Mike Stup

Timeline for securing FY '24 Funding

Date	On Point	Action	Done / Next Steps
5/3/22	Corinne	Get Waterford on the BOS Agenda 7/19/22	Request Submitted 5/27/22: CMW to reinforce with Chair Randal
5/4/22	W2033 Mike Stup		W2033 Leadership Council Update to be sent to the BOS

		Reach out to Supervisor Umstatt	
	W2033 Mike Stup		W2033 Leadership Council to write a thank you note to DTCI/VDOT
5/4/22	W2033 Cate to attend	Invited Mary Hynes to Waterford Speak with Nick Donohue (Former Asst. Sec of Transportation for VA) knows where every dime of VDOT funding is hidden.	
5/3-15/22:	KH	Will update plan with Water Study Option 3	5/17/22: CMW wrote to confirm
		“May” Update Plan with 2021 Traffic Calming Entry Features	5/16/22: Confirmed the 2003 entry features were included ~ can be plowed.
5/17/22		W2033 and VDOT to get updated Plans	5/17/22: RECEIVED!! CMW/MS/MS to review and report back
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6/8/22		All Document to DTCI	
6/15/22		BOS Packet Complete	
7/19/22		BOS Business Meeting	

Advocacy

- WFI and WCA thank you letter to Supervisor Umstatt sent
- Follow up on Loudon Mutual Insurance Company letter supporting NHL
- Well wishes to Chair Randell sent

Traffic

Sharyn Franck

- Village continues to show active interest in traffic numbers
- Strategies for extrapolating county traffic numbers discussed

Water

Mike Stup

- County water video out on Friday, two weeks for comments
- Positive feedback on water option noted

Sustainability

Ron Benschoter

- WCI and WFI leadership visited Blandy State Arboretum of Virginia
- Sustainability Village survey results to be analyzed

Adaptive Reuse

- WFI Building's Survey to determine cost to bring them to Class A Code Updates
- WFI Parking Study: KH would like to incorporate, or reference it, in the updated Concept Plan
- Status of the Parking Plan
- Site visit with ACRE to discuss Natural Resource Banking to be planned
- Annie Goode contacted NOVA office of DEQ to discuss partnership of grant on water quality through the America the Beautiful Challenge 2022 sponsored by the National Fish and Wildlife Foundation
- Ron is pursuing landscape architect firms

Zoning Ordinance Update impact on Adaptive Reuse

Mary Sheehan/Nancy

Doane

- Adaptive reuse of Mill will function as case study
- Dialogue with easement holders about climate change and sustainability discussed

Waterford Foundation

Stephanie Thompson

- Status of the Meeting of 2033 Leadership Council with the Waterford Foundation grant coordinator planned

Funding

- Capital campaign for Mill discussed

WATERFORD 2033 COMMITTEE WEEKLY

June 7, 2022

Attendees:

Cate Magennis Wyatt, Chair
Mary Sheehan, Vice Chair
Mike Stup, Vice Chair
Stephanie Kenyon, Chair Funding Committee
Ron Benschoter, Chair Sustainability Committee
Jane Williams, Chair Communications Committee
Matt Donnelly
Christy Hertel
Dave Hunt
Susan Manch
Stephanie Thompson

COMMITTEE UPDATES

Outreach

Cate Magennis Wyatt

General Outreach: Reached out to the following to set up briefings:

- Chuck Kuhn briefed
- Supervisor Mike Turner
- Chair Randall meeting on 5/27 postponed ~ Chair has COVID
- Planning Commissioner Forest Hayes ~ 1st week of June (tbd)
- CTB Representative Mary Hynes ~ Sent Follow Up

WCA/WFI Joint 2033 Leadership Council:

- Approved actions to reach out to BOS members to move the 7/19/22 Agenda to approve the KH plan and position KH Plan and Water Study Plan for FY '24 funding.
- Approved plan to reach out to Chuck Kuhn for site visit and begin developing a land purchase plan
- Christy will forward an analysis of the Waterford environ open space properties including Mark Tong, Clover Hill and Firestone (David Talton) properties.
- TNT Environmental Study done in 2019 will be shared by the WF

National Park Service NHL Update

Letters for support to be submitted by:

- Waterford Citizens Association sent
- Cate Magennis Wyatt ~ the importance of the NHL Designation
- Sue Loudoun Mutual Insurance Company Draft letter for Chris Shipe
- Land Trust of Virginia Briefing ~ Stephanie K will reach out to set up

Weekly DTCI/VDOT Meeting

Mike Stup

Timeline for securing FY '24 Funding

Date	On Point	Action	Done / Next Steps
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5/17-28/22	W2033/KH	Collaborate on the W2033 Narrative for the plan	Ron/Mary: Sustainability/Adaptive Reuse NPS/NHL Advisory Comments Quotes from Letters of Support
6/13/22	VDOT	All Comments on Plans to be sent to DTCI	
6/17/22		BOS Packet Complete	
7/19/22		BOS Business Meeting	

Advocacy

- WFI and WCA thank you letter to Supervisor Umstatt sent
- Follow up on Loudon Mutual Insurance Company letter supporting NHL
- Well wishes to Chair Randell sent

Traffic

Sharyn Franck

- DTCI contacted about light replacement on pole near Post Office
- Traffic information continues to be monitored

Water

Mike Stup

- Waterford Water Feasibility Video is out. Questions regarding the video must be sent to Mike Stup, who will in turn submit them to Loudoun Water/Loudoun DGS by June 17
- Community meeting to discuss Feasibility study will be scheduled
- Call for village letters of support for study to Loudoun Water/ Loudoun County General Services

Sustainability

Ron Benschoter

- Sustainability Village survey results analyzed
- Chuck Kuhn 2019 Study to be reviewed
- Matt will reach out to the WCA Beautification Committee Chair to discuss cessation of new tree plantings and/or ensure a coordinated approach with Kimley Horn Study
- Composting class planned for late summer

Adaptive Reuse

- Create action plan/schedule for Mill restoration

Zoning Ordinance Update impact on Adaptive Reuse
Doane

Mary Sheehan/Nancy

- Met with Loudon Historic Village Alliance, discussed new adaptive reuse language beneficial to historical villages

Communications

Jane Williams

- Jane will review Sue Manch's original Communication plan to create a "drum-beat" of outreach

Waterford Foundation

Stephanie Thompson

- Status of the Meeting of 2033 Leadership Council with the Waterford Foundation grant coordinator planned
- Mill repair construction with capital improvement funds from the county is planned for after the 2022 Waterford Fair
- Welcome packets for new residents sent out (yippee!)

Governance

- Strategies discussed about Waterford's potential designation as a special district/and need for research into Authorities and Charters

Funding:

This topic will be moved to the top of the agenda in the future to ensure we have time to more adequately address funding opportunities.

WATERFORD 2033 COMMITTEE WEEKLY MEETING AGENDA
June 14, 2022

Attendees:

Cate Magennis Wyatt, Chair
Mary Sheehan, Vice Chair
Jane Williams, Chair Communications Committee
Christy Hertel
Susan Manch
Stephanie Thompson

COMMITTEE UPDATES

Outreach

Cate Magennis Wyatt

General Outreach: Reached out to the following to set up briefings:

- Joyce Beasley, Department of Interior
- Congresswoman Jennifer Wexton, re: Earmarks and Reaching out to the Sec. of Interior
- Chuck Kuhn’s Team call 7/13/22 ~ discuss visit and they will find dates
- Supervisor Mike Turner
- Chair Randall meeting on 5/27 postponed ~ Chair has COVID
- Planning Commissioner Forest Hayes ~ 1st week of June (tbd)
- CTB Representative Mary Hynes ~ Sent Follow Up

National Park Service NHL Update

Letters for support to be submitted by:

- Waterford Citizens Association sent
- Cate Magennis Wyatt ~ the importance of the NHL Designation
- Sue Loudoun Mutual Insurance Company Draft letter for Chris Shipe
- Land Trust of Virginia Briefing ~ Stephanie K will reach out to set up

Weekly DTCI/VDOT Meeting

Mike Stup

Timeline for securing FY '24 Funding

6/13/22	VDOT	All Comments on Plans to be sent to DTCI	
6/17/22		BOS Packet Complete	
7/19/22		BOS Business Meeting	

Advocacy

- Follow up on Loudon Mutual Insurance Company letter supporting NHL
- Well wishes to Chair Randell sent
-

Funding:

Stephanie Kenyon

- Cate and Sue will provide WFI grant coordinator with potential funding resources

Traffic

Sharyn Franck

- Investigate placing traffic camera near Waterford Elementary school

Water

Mike Stup

- Video was posted last week.
- Water questions are due by 6/17 to Sharyn, Mark, Stephanie T and/or Mike
- We will send all questions to LC DGS & LW
- They will respond in 30 days
- We will send the comments to the community
- We will setup a Community Meeting with LC DGS & LW / perhaps 60 days from now

Sustainability

Mary Sheehan

- Chuck Kuhn 2019 Study to be reviewed
- Matt will reach out to the WCA Beautification Committee Chair to discuss cessation of new tree plantings and/or ensure a coordinated approach with Kimley Horn Study
- John Wesley Church Study received and to be reviewed with cost estimate completed

Adaptive Reuse

- Status of Waterford's buildings and projects for their repair will be presented for WFI Board vote on June 21
- John Wesley Church first project for repair

Zoning Ordinance Update impact on Adaptive Reuse

Mary Sheehan/Nancy Doane

- Parking plan needed for Waterford

Communications

Jane Williams

- 2033 Committee Newsletter will be issued this summer
- Pamphlet on 2033 Committee will be developed with KH to be available at Waterford events, packets, etc.
- 2033 Committee booth at Fair to be decided

Waterford Foundation

Stephanie Thompson

- Status of the Meeting of 2033 Leadership Council with the Waterford Foundation grant coordinator planned

- Mill repair construction with capital improvement funds from the county is planned for after the 2022 Waterford Fair
- Welcome packets for new residents sent out

Governance

- Strategies discussed about Waterford's potential designation as a special district/and need for research into Authorities and Charters

WATERFORD 2033 COMMITTEE WEEKLY MEETING AGENDA
June 21, 2022

Cate Magennis Wyatt, Chair
Mary Sheehan, Vice Chair
Mike Stup, Vice Chair
Ron Benschoter, Chair Sustainability Committee
Jane Williams, Chair Communications Committee
Sharyn Franck
Annie Goode
Emily Huston
Stephanie Kenyon
Susan Manch
Stephanie Thompson

COMMITTEE UPDATES

SPECIAL GUEST

Stephanie Kenyon

Sally Price, executive director of the Land Trust of Virginia

- Detailed discussion on land easements and state and federal tax credits
- Potential easement tax credits for non-profits such as WFI will be further explored

Outreach

Cate Magennis Wvatt

General Outreach:

National Park Service NHL Update

- Joyce Beasley, Department of Interior has informed us that the NPS Advisory Committee is still placing new Members and the next meeting will take place once all appointments are made.
- Cate Magennis Wyatt ~ the importance of the NHL Designation

Weekly DTCI/VDOT Meeting

Mike Stup

Timeline for securing FY '24 Funding

6/17/22		BOS Packet Complete Sent to Us	
7/19/22		BOS Business Meeting	

Advocacy

- Follow up on Loudon Mutual Insurance Company letter supporting NHL

Funding:**Stephanie Kenyon**

- Cate and Sue will provide WFI grant coordinator with potential funding resources
- John Wesley Church repair plan near ready for grant applications

Traffic**Sharvn Franck**

- Loudon County has no plans yet for using speed cameras
- Waterford could be state test case for use of speed cameras at a school zone, approach DTCI

Water**Mike Stup**

- Video was posted last week.
- Water questions sent to Loudoun Water and DGS
- They will respond in 30 days
- We will send the comments to the community
- We will setup a Community Meeting with LC DGS & LW / perhaps 60 days from now
- Village letters for support of water study sent

Sustainability**Ron**

- WFI Properties/Phillips Farm Open House will be held on June 22
- Matt will reach out to the WCA Beautification Committee Chair to discuss cessation of new tree plantings and/or ensure a coordinated approach with Kimley Horn Study
- John Wesley Church Study received and to be reviewed with cost estimate completed
- Discussed landscape architectural firm Moody Graham

Adaptive Reuse

- Status of Waterford's buildings and projects for their repair will be presented for WFI Board vote on June 21

Zoning Ordinance Update impact on Adaptive Reuse**Mary Sheehan/Nancy****Doane**

- Jane Covington and Mary Sheehan are developing a White Paper for July BOS packet

Communications**Jane Williams**

- Kimley Horns Draft plan sent out to village
- Contacted WFI for 2033 booth at Waterford Fair

- WFI is pursuing easement overlay for Bond Street meadow

Governance

- Strategies discussed about Waterford's potential designation as a special district/and need for research into Authorities and Charters

WATERFORD 2033 COMMITTEE WEEKLY MEETING AGENDA

June 28, 2022

Attendance:

- Cate Magennis Wyatt, Chair
- Ron Benschoter, Chair Sustainability Committee
- Stephanie Kenyon, Chair Finance
- Jane Williams, Chair Communications Committee
- Annie Goode
- Emily Huston
- Dave Hunt
- Susan Manch

COMMITTEE UPDATES

SPECIAL GUEST

Cate Magennis Wyatt

JULIE LANGAN, Executive Director of the Virginia Department of Historic Preservation

- Detailed discussion on the America the Beautiful Grant Application for watershed management planning
- Partnership with VDHR for grant applicant status
- Gather letters of support from VOF and DEQ

Outreach

Cate Magennis Wyatt

General Outreach:

6/30/22 4pm Zoom with Supervisor Kershner and Stacy regarding the ability to secure \$1.8m from FY '22 unspent funds to complete his \$2.3m BMI

Sent the “Save the Landmark” Updated Study to Roger Vance and Amy Marasco for their thoughts on the cost estimate

DTCI 6/27 Meeting: Discussed July Board meeting and potential funding from FY '22

National Park Service NHL Update

- Joyce Beasley, Department of Interior has informed us that the NPS Advisory Committee is still placing new Members and the next meeting will take place once all appointments are made.
- Cate Magennis Wyatt ~ the importance of the NHL Designation

Weekly DTCI/VDOT Meeting

Mike Stup

Timeline for securing FY '24 Funding

6/17/22		BOS Packet Complete Sent to Us	
7/19/22		BOS Business Meeting	

Advocacy

ALERT: Waterford attendance critical for July 19 at 5:00pm at the BOS Business Meeting

- Meeting on July 6 at 5:00pm at Cate's house for Loudoun Zoning Posting Party

Funding:

Stephanie Kenyon

- Cate and Sue will provide WFI grant coordinator with potential funding resources
- John Wesley Church repair plan near ready for grant applications

Traffic

Sharyn Franck

- Loudon County has no plans yet for using speed cameras
- Waterford could be state test case for use of speed cameras at a school zone, approach DTCI

Water

Mike Stup

- Video was posted in June
- Water questions sent to Loudoun Water and DGS
- They will respond in the next few weeks
- We will send the comments to the community
- We will setup a Community Meeting with LC DGS & LW / perhaps 60 days from now
- Village letters for support of water study sent

Sustainability

Ron

- WFI Properties/Phillips Farm Open House held on June 22 garnered community support
- Matt will reach out to the WCA Beautification Committee Chair to discuss cessation of new tree plantings and/or ensure a coordinated approach with Kimley Horn Study
- John Wesley Church Study received and to be reviewed with cost estimate completed
- Discussed landscape architectural firm Moody Graham

Adaptive Reuse

- Status of Waterford's buildings and projects for their repair presented for WFI Board vote on June 21

Zoning Ordinance Update impact on Adaptive Reuse Doane

Mary Sheehan/Nancy

- Jane Covington and Mary Sheehan are developing a White Paper for July BOS packet

Communications

Jane Williams

- Kimley Horns Draft plan sent out to village
- Approved 2033 booth at Waterford Fair with WFI Membership tent
- Official Waterford 2033 banner created
- 2033 Committee will host table at WCA Potluck on July 3

Waterford Foundation

Stephanie Thompson

- 2033 Committee presentation at WFI Board Retreat on August 13

Governance

- Strategies discussed about Waterford's potential designation as a special district/and need for research into Authorities and Charters

WATERFORD 2033 COMMITTEE WEEKLY MEETING AGENDA

July 5, 2022

Attendance:

- Cate Magennis Wyatt, Chair
- Mike Stup, Vice Chair
- Ron Benschoter, Chair Sustainability Committee
- Stephanie Kenyon, Chair Finance
- Jane Williams, Chair Communications Committee
- Matt Donnely
- Sharyn Frankl
- Annie Goode
- Christy Hertel
- Emily Huston
- Dave Hunt
- Susan Manch
- Stephanie Thompson

COMMITTEE UPDATES

Outreach **Cate Magennis Wyatt**

General Outreach:

6/30/22 4pm Zoom with Supervisor Kershner and Stacy regarding the ability to secure \$1.8m from FY '22 unspent funds to complete his \$2.3m BMI (see Action Schedule)

Sent the “Save the Landmark” Updated Study to Roger Vance and Amy Marasco for their thoughts on the cost estimate

DTCI 6/27 Meeting: Discussed July Board meeting and potential funding from FY '22

National Park Service NHL Update

- 7/5/22: Kathryn Smith sent note that the NPS Advisory Board has yet to be appointed so the next meeting has not been set and when set, we will have a 60-day notes
- Need to reach out to CBS Sunday Morning
- Cate Magennis Wyatt ~ the importance of the NHL Designation

Weekly DTCI/VDOT Meeting **Mike Stup**

Timeline for securing FY '24 Funding

7/19/22		BOS Business Meeting at 5pm	
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Advocacy

ALERT: Waterford attendance critical for July 19 at 5:00pm at the BOS Business Meeting

- Meeting on July 6 at 5:00pm at Cate's house for Loudoun Zoning Posting Party
- Meetings with DTCI to prepare remarks for July 19 BOS meeting

Funding: **Ron/Stephanie**
America the Beautiful Watershed Planning Grant

- Secured VDHR as the State Partner/Fiscal Agent
- Deadline for grant application is July 21
- Stephanie and Ron will draft support letters from Rep. Weston and Supervisor Kershner

Prepare **Save America's Treasure** Grant to be ready to submit in **Late August**
for **John Wesley Church repairs**

Traffic **Sharyn Franck**

- Supervisor Kershner will explore creating the process for installing a speed Camera within the School Zone

Water **Mike Stup**

- Video was posted in June
- Water questions sent to Loudoun Water and DGS
- They will respond in the next few weeks
- We will send the comments to the community
- We will setup a Community Meeting with LC DGS & LW / perhaps 60 days from now
- Village letters for support of water study sent
- Facilitate communications between BOS and DGS for water project

Sustainability **Ron**

- WFI Properties/Phillips Farm Open House held on June 22 garnered community support
- Matt will reach out to the WCA Beautification Committee Chair to discuss cessation of new tree plantings and/or ensure a coordinated approach with Kimley Horn Study
- John Wesley Church Study received and to be reviewed with cost estimate completed
- Discussed landscape architectural firm Moody Graham
- Ron and Matt will work on rain barrel and composting programs for fall
- Investigate partnering with technical schools or other relevant organizations for village buildings' preservation projects

Adaptive Reuse
Zoning Ordinance Update impact on Adaptive Reuse Mary Sheehan/Nancy Doane

- Jane Covington and Mary Sheehan White Paper Review

Communications

Jane Williams

- Got Banner!!
- Approved 2033 booth at Waterford Fair with WFI Membership tent
- Official Waterford 2033 banner created
- Send out invitation to Waterford and area citizens to attend July 19 BOS Business meeting

Waterford Foundation

Stephanie Thompson

- 2033 Committee presentation at WFI Board Retreat on August 13
- Parking plan needed for village

Governance

- Strategies discussed about Waterford's potential designation as a special district/and need for research into Authorities and Charters

WATERFORD 2033 COMMITTEE WEEKLY MEETING NOTES

July 12, 2022

Attendance:

Cate Magennis Wyatt, Chair
Mike Stup, Vice Chair
Ron Benschoter, Chair Sustainability Committee
Stephanie Kenyon, Finance Chair
Jane Williams, Communication Chair
Sharyn Frankl
Annie Goode
Christy Hertel
Dave Hunt
Susan Manch
Stephanie Thompson

COMMITTEE UPDATES

Outreach **Cate Magennis Wyatt**

7/8/22 Scheduled Meeting at/with DGS, Loudoun Water, Waterford Leadership Council Members, W2033

7/11/22 Scheduled Zoom with Supervisor Kershner and Stacy Carey

- Mike Stup and CMW met with Stacy for an hour
- Action Steps:
 - Stacy will reach out to County Administration to obtain the “Staff Report” prior to it’s release Thursday 7/14 to ensure the DTCI recommendation is not a surprise, as was the DTCI recommendation to the BOS Finance Committee which was contrary to their representations and the Board Member Initiative to secure \$2.3m in FY ‘23
- Cate will reach out to Supervisor Umstattd

Weekly DTCI/VDOT Meeting **Cate Magennis Wyatt**

- Timeline for securing FY '24 Funding

7/19/22		BOS Business Meeting at 5pm	
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Funding: **Ron/Stephanie**

- **America the Beautiful Watershed Planning Grant**
 - Deadline for grant application is July 21
 - Ron’s draft support letters from Rep. Weston and Supervisor Kershner
 - WFI Board will discuss funding strategies at next meeting

Prepare Save America’s Treasure Grant to be ready to submit in Late August

for John Wesley Church repairs

Traffic

Sharyn Franck

- Dominion has fixed light issue on Main Street
- Mike is pursuing non-profit contacts on historically appropriate streets lights and mitigating light pollution

Water

Mike Stup

- July 8th meeting with DGS/Loudoun Water and the Waterford 2033 Leadership Council
- DGS noted overwhelming support from village on water study
- Community meeting addressing water study next steps will be held in August/September

Sustainability

Ron Benschoter

- Investigate partnering with technical schools or other relevant organizations for village buildings' preservation projects
- Analyze Mill preservation project, conduct overview tour for 2033 committee
- Develop plan for native plantings in conjunction with WCA Beautification Committee
- Work with individual homes for installing rain barrels
- Composting seminar scheduled for late summer/early fall
- Develop a plan for village services that encourage sustainability
- Cate to reach out to the UVA Center for Cultural Landscape

Adaptive Reuse

Zoning Ordinance Update impact on Adaptive Reuse

Mary Sheehan/Nancy Doane

- July 6th Posting Party success and working with partners from Walsh-Copeland Consulting and Loudoun Historic Village Alliance
- Still time to post zoning comments

Communications

Jane Williams

- Send out invitation to Waterford and area citizens to attend July 19 BOS Business meeting

Governance

- Cate will Explore Williamsburg and Jamestown governance structure

WATERFORD 2033 COMMITTEE WEEKLY MEETING AGENDA

July 19 2022

Attendance:

Cate Magennis Wyatt, Chair
Mary Sheehan, Vice Chair
Ron Benschoter, Chair Sustainability Committee
Jane Williams, Communication Chair
Jane Covington
Sharyn Frankl
Christy Hertel
Dave Hunt
Susan Manch
Stephanie Thompson

COMMITTEE UPDATES

Outreach

Cate Magennis Wyatt

UVA Center for Cultural Landscapes:

- Cate called Beth Meyer and LVM
- Ron and Mary will develop best uses list for Center

Waterford: Preserving the Landmark

Cate Magennis Wyatt

The Plan is on the Consent Agenda for this evening's Board of Supervisor's meeting with the recommendation:

“the Board of Supervisors (Board) endorse the long-term improvement recommendations that are described in this item for future planning and implementation. Staff further recommends that the Board forward the request to fund the Village of Waterford improvements to the Capital Improvement Program FY 2024 budget process for consideration and prioritization.”

Funding:

Annie/Ron/Stephanie

- America the Beautiful Watershed Planning Grant
- Grant to be submitted this week with partner VA Dept of Historic Resources

Save America's Treasure:

- Grant ready to submit for John Wesley Church repairs
- Determine best timeline for submitting grant, fall or spring

Campbell Foundation: Watershed design

- Ron is working with landscape architects toward submitting potential grant

Cabell Foundation: Project Management

Traffic**Sharyn Franck**

- DTCI Staff will present their support for the “Preserve the Landmark” at BOS meeting if needed

Water**Mike Stup**

- Community meeting addressing water study next steps will be held in August/September
- Continue communications/meetings with DGS and Loudoun Water

Sustainability**Ron Benschoter**

- Overview plan for all WFI buildings’ needs and uses will be devised by the committee
- Ideas for Capital Campaign for buildings’ preservation investigated

Adaptive Reuse**Zoning Ordinance Update impact on Adaptive Reuse** Mary Sheehan/Nancy Doane

- Mary will continue to update the committee on changes in adaptive reuse language

Communications**Jane Williams**

- 2033 Committee literature in form of pamphlets, newsletters, etc needed for WFI Fair booth

Waterford Foundation, Inc.**Stephanie Thompson**

- Land survey for work on Bond Street conducted
- Riparian buffering and tree planting at the Schooley Mill area with Dept. of Forestry planned

WATERFORD 2033 COMMITTEE WEEKLY MEETING NOTES

July 26 2022

Attendance:

Cate Magennis Wyatt, Chair
Ron Benschoter, Chair, Sustainability Committee
Stephanie Kenyon, Chair, Finance
Jane Williams, Chair, Communication
Jane Covington
Matt Donnelly
Sharyn Frankl
Christy Hertel
Susan Manch
Stephanie Thompson

COMMITTEE UPDATES

Outreach

Cate Magennis Wyatt

OUTSTANDING show of Waterfordians at the 7/21/22 Board of Supervisors meeting!
Cate will draft a follow up letter to Villagers/Committee Members for Christy and Sue to review/approve and Jane to work with Ed to send it to them.

Waterford: Preserving the Landmark

Cate Magennis Wyatt

7/25/22 DTCI Meeting Held
Funding discussed
Need to initiated design to move forward with:
NEPA: Categorical Exclusion
Utility Partner Coordination

Funding:

Annie/Ron/Stephanie

- **America the Beautiful Watershed Planning Grant**
 - 7/21/22 **SUBMITTED** by Annie G, Ron B, Stephanie K and Stephanie T with partner VA Dept of Historic Resources
 - Total Amount Requested \$ 507,915.23
 - Matching Contributions Proposed \$61,884.00
 - Proposed Grant Period 04/03/ 2023 - 03/29/ 2024
 - Notification of grant decision November 2022

- **Campbell Foundation: Watershed design**
 - Grant proposal will focus on Waterford's watershed for Foundation's Chesapeake Initiative
 - Stephanie and Ron will strategize best approach for grant
 - Create a one-sheet highlight for grant

➤ **Cabell Foundation: Project Management**

- Cate and Stephanie will set up call with Executive Director

Traffic

Sharyn Franck

- June numbers of traffic will be analyzed
- Make case for Waterford Elementary traffic camera

Water

Mike Stup

- DGS and Loudoun Water continue to answer community questions of water study
- Sharyn will contact Scott Fincham to set up DGS and Loudoun Water for community meeting addressing water study next steps as soon as possible with all questions answered in advance

Sustainability

Ron Benschoter

UVA Center for Cultural Landscapes:

- Ron will create an Executive Summary for UVA Center for Cultural Landscapes
- Consider archeology assessment of Waterford for VDHR
- Overview plan for all WFI buildings' needs and uses will be devised by the committee
- Create trails map for Phillips Farm
- Organize open house for new trail on Phillips Farm

Adaptive Reuse

Zoning Ordinance Update impact on Adaptive Reuse
John Wesley Church Updates

Mary Sheehan/Nancy Doane

Matt Coordination with the WCA initiatives:

- Work on invasive Spotted Lanternfly and tour of village to ID Ailanthus trees and encourage their removal

Communications

Jane Williams

- Create invitation to BOS for Waterford Fair
- Compile list of agency and BOS staff for Waterford Fair tickets
- Create email database for joint committee and village members
- For effective outreach, door-to-door 2033 Committee information flyers planned, especially for next water meeting

- Send WCA/WFI/2033 Committee letter on July 19 BOS decision on “Waterford, Preserving the Landmark”

WATERFORD 2033 WEEKLY MEETING

AUGUST 2, 2033

AGENDA

Attendance:

Cate Magennis Wyatt, Chair
Ron Benschoter, Chair, Sustainability Committee
Stephanie Kenyon, Chair, Finance
Jane Williams, Chair, Communication
Annie Goode
Emily Houston
Dave Hunt
Susan Manch

Outreach

Cate Magennis Wyatt

- Jane and Ed sent a letter to Villagers/Committee Members, from WCA President Christy Hertel, WFI Chair Sue Manch and Waterford 2033 Chair Cate Magennis Wyatt
- Sent the endorsed Waterford: Preserving the Landmark Plan to Senator John Bell to invite him to visit Waterford.
- Sent the endorsed Waterford: Preserving the Landmark Plan to Delegate Dave LaRock and his staff is trying to set up a meeting in Waterford for late next week.
- Sent the endorsed Waterford: Preserving the Landmark Plan to Joy Beasley, Director of Cultural Resources at Department of Interior, with invitation to come for a briefing
- Sent the endorsed Waterford: Preserving the Landmark Plan to Wexton's Office with request for Zoom meeting
- Sent the endorsed Waterford: Preserving the Landmark Plan to Kaine's Office with request for a Zoom Meeting

Decision Points:

1. Feast with Friends 9/10/22: (Cocktails at Sue's)

Invite Kuhns
Invite Bill Hazel
Invite owner of Firestone Farm

- Sue and Mike instructed that an invitation to Chuck, Stacy Khun, and their son and daughter-in-law (who live at Rouge Hallow)
- Sue and Mike instructed that CMW reach out to Bill Hazel to join the 9/10/22 gathering
- For the Feast with Friends gathering the Saturday of the Fair ~ the same day as the Waterford 2033 Open House, to invite Tim Kaine

2. Community Outreach Plan:

Discussion was held regarding the inquiries received from villagers, the vast majorities are favorable (analysis has shown positivity in the 3rd and 4th quartile) and yet we want to be sure WCA/WF/W2033 understand all other questions and concerns and are prepared to address them during our next Village Gathering.

More, the Leadership Council instructed W2033 to impress upon Loudoun Water/DGS to call for the Village-Wide Briefing on or before August 31st.

Further, the Leadership Council discussed having a “movie night with popcorn” to watch the Loudoun Water/DGS Video.

Also it was discussed whether W2033 should create quarterly update meetings going forward. This to be determined.

3. Press Outreach Plan:

W2033 was instructed to continue reaching out to the following to create a media plan for the DOI announcement regarding the updated Waterford NHL Study:

Douglas Rogers
Geraldine Brooks
CBS Sunday Morning
Secretary of Interior
And Local Press/Print/TV/Radio/Social Media

Waterford: Preserving the Landmark

Cate Magennis Wyatt

7/19/22 Endorsed by the Board of Supervisors with recommendation it be taken up by the Finance Committee

8/1/22 DTICI Meeting Held

NEPA: Categorical Exclusion
Utility Partner Coordination

Decision Points:

Management of, Waterford: Preserving the Landmark Plan

The County’s Staff Report to the Board of Supervisors which was endorsed by the BOS on 7/19/22 was discussed and concerns regarding the need to specifically define the process is imperative.

The Leadership Council instructed W2033 to work directly with the Director of DTICI, Nancy Boyd, to authorize the allocation of the \$500K within the FY ’23 Budget immediately be directed to ensure complete NEPA, Survey and Utility Partner coordination.

Funding:

Stephanie Kenyon

- **NFWF Application filed for \$500k**
- **WFI Successful Grant: Loudoun Preservation grant for Bond St. Barn Painting**

- **County Finance Committee**
FY '23 \$500K
FY '24 \$7.3m with \$50M Placeholder for FY '25
- **Campbell Foundation: Watershed design**
Grant proposal will focus on Waterford's watershed for Foundation's Chesapeake Initiative
 - Stephanie and Ron will strategize best approach for grant
 - Create a one-sheet highlight for grant
- **Cabell Foundation: Project Management**
 - Cate and Stephanie will set up call with Executive Director
- NVTVA (Northern Va. Transportation Authority): 6-Year Plan Public Input
- Stephanie K will work with Cate and Sue on grant management computer program "Little Green Light"

Traffic **Sharyn Franck**

Status of the Waterford Elementary traffic camera

Water **Mike Stup**

- The DGS/Loudoun Water community meeting needs to be held in August
- Waterford Foundation has filed water samples with the State for analysis

Sustainability **Ron Benschoter**

- **UVA Center for Cultural Landscapes:**
 - Ron will create an Executive Summary for UVA Center for Cultural Landscapes, Cate will set-up meeting in-person or zoom
- Consider archeology assessment of Waterford for VDHR
- Overview plan for all WFI buildings' needs and uses will be devised by the committee
- Create trails map for Phillips Farm, new trails provide new viewshed of village
- Organize open house for new trail on Phillips Farm
- Ron will write memo on Estonia tile company for potential US business market licensing

Adaptive Reuse

- Need to develop complete survey of Waterford village
- Title search on properties is ongoing
- Ron will develop art space plan for buildings' reuse and potential art installations on Phillips Farm trails

Matt Coordination with the WCA initiatives:

- Work on invasive Spotted Lanternfly and tour of village to ID Ailanthus trees and encourage their removal

Decision Point:

The Leadership Council asked that W2033 reach out to the VCE expert (Mike will send the contact information) to come to Waterford and brief the village on necessary steps to be taken.

Communications

Jane Williams

- Sent WCA/WFI/2033 Committee letter on July 19 BOS decision on “Waterford, Preserving the Landmark”
- Work with Cate for invitations to Feast with Friends and Waterford Fair for BOS
- Create quarterly newsletter to be handed out door-to-door

Waterford Foundation, Inc.

Sue Manch

- Sue Manch and Jane Covington are devising plans to work with artisans currently restoring the Keating House for potential craft classes as well as educational videos
- Sue and Jane Covington will investigate historical preservation programs at universities for potential partnerships
- Sue Manch has completed RFP for John Wesley Church repairs

WATERFORD 2033 WEEKLY MEETING

AUGUST 16, 2033

AGENDA

Attendance:

Cate Magennis Wyatt, Chair
Mike Stup, Vice Chair
Stephanie Kenyon, Chair, Finance
Jane Williams, Chair, Communication
Jane Covington
Matt Donnelly
Emily Houston
Dave Hunt
Susan Manch
Stephanie Thompson

Outreach

Cate Magennis Wyatt

- Delegate Dave LaRock can meet any morning this week 9:30ish
- Senator Kaine's Office request for list of Federal Grants we are or will be seeking

Decision Points:

1. Feast with Friends 9/10/22: (Cocktails at Sue's)

Invite Kuhns
Invite Bill Hazel
Invite owner of Firestone Farm

- For the Feast with Friends gathering the Saturday of the Fair ~ the same day as the Waterford 2033 Open House, to invite Tim Kaine

2. Community Outreach Plan:

(See Communications below)

3. Press Outreach Plan:

W2033 was instructed to continue reaching out to the following to create a media plan for the DOI announcement regarding the updated Waterford NHL Study:

Douglas Rogers
Geraldine Brooks
CBS Sunday Morning
Secretary of Interior
And Local Press/Print/TV/Radio/Social Media

Waterford: Preserving the Landmark

Cate Magennis Wyatt

DTCI Investigating the use of our \$500K

Funding:

Stephanie Kenyon

- **NFWF Application filed for \$500k**

- **Campbell Foundation: Watershed design**
Grant proposal will focus on Waterford's watershed for Foundation's Chesapeake Initiative
 - Stephanie and Ron submitted for \$25,000 for Master Landscape plan management. Should hear from them in November

- **County Finance Committee**
FY '23 \$500K
FY '24 \$7.3m with \$50M Placeholder for FY '25
Stephanie K will investigate Loudoun County Safe Routes to Schools and Loudoun County Missing Links Walkability programs

Emily H reached out to Madeline Skinner of Loudoun Historic Village Alliance on safe school routes as other villages has similar issues as Waterford

- **Cabell Foundation: Project Management**
 - Cate and Stephanie will set up call with Executive Director

- **NVTA** (Northern Va. Transportation Authority): 6-Year Plan Public Input
- **US DOT:**
Potential planning grant ~ need help from Senator Kaine's office to file
 - Stephanie K shared Springfield, VT streetscape plan and website which provides examples for Waterford

- Stephanie K will work with Cate and Sue on grant management computer program "Little Green Light"

Traffic

Sharyn Franck

Status of the Waterford Elementary traffic camera

Water

Mike Stup

- The DGS/Loudoun Water community meeting needs to be held in September
- Mike will reach out to county officials to facilitate action on water meeting
- Waterford Foundation has filed water samples with the State for analysis

Sustainability

Ron Benschoter

- **UVA Center for Cultural Landscapes:**
 - Ron will create an Executive Summary for UVA Center for Cultural Landscapes, Cate will set-up meeting in-person or zoom

- Consider archeology assessment of Waterford for VDHR
- Overview plan for all WFI buildings' needs and uses will be devised by the committee
- Create trails map for Phillips Farm, new trails provide new viewshed of village
- Organize open house with WFI Phillips Farm Committee for new trail on Phillips Farm
- Ron will write memo on Estonia tile company for potential US business market licensing
- Robert Banner from Acre is scheduled for a visit to Waterford on August 29

Adaptive Reuse

- Need to develop complete survey of Waterford village
- Title search on properties is ongoing
- Ron will develop a space plan for buildings' reuse and potential art installations on Phillips Farm trails

Matt Coordination with the WCA initiatives:

- Virginia Tech Cooperative Extension horticulturalist Beth Sastre-Flores will meet at the Old School at 4pm on August 18 to discuss best practices for curbing the invasive Spotted Lanternfly for the village
- Matt is investigating composting companies for compost pick-up for the village
- Composting class will be scheduled for the fall

Communications

Jane Williams

- Quarterly Newsletter is being designed, door-to-door service considered
- 2033 Pamphlet and panels from KH for Fair tent needed
- Work with Cate for invitations to Feast with Friends and Waterford Fair for BOS

Waterford Foundation, Inc.

Sue Manch

- WFI Board meeting will be held on August 27
- Sue will seek advice from architects for RFP regarding John Wesley Church repairs

WATERFORD 2033 WEEKLY MEETING
AUGUST 23, 2033
NOTES

Attendance:

Cate Magennis Wyatt, Chair
Mike Stup, Vice Chair
Ron Benschoter, Chair, Sustainability
Jane Williams, Chair, Communication
Matt Donnelly
Emily Houston
Dave Hunt
Susan Manch
Stephanie Thompson

Outreach

Cate Magennis Wyatt

- Successful meeting with Delegate Dave LaRock on August 19.
- Discussed enabling legislation for Waterford to be its own fiscal agent. Example of Jamestown and Yorktown “Special District” designation was an option.
- Cate will send Executive Summary to Del LaRock for review by Legislative Services to determine if we can submit a bill in the upcoming General Assembly session
- Meeting with State Senator John Bell planned

1. Feast with Friends 9/10/22: (Cocktails at Sue’s)

Invited Chuck and Stacy Kuhns
Invite Bill Hazel
Invite owner of Firestone Farm

- For the Feast with Friends gathering the Saturday of the Fair ~ the same day as the Waterford 2033 Open House, to invite Tim Kaine

2. Community Outreach Plan:

- Organizing list for invitations to Fair for Board of Supervisors, their staff, Loudoun Water staff, DGS staff and DTCI staff. Contact Stacy Carey for staff names.
- Call for invitations for other VIPs should go to Jane, Cate will send example of last year’s invitation to Jane
- Waterford will speak at September 6 BOS Business meeting to thank Supervisors for support of the Preserve the Landmark Concept Plan.
- Cate, Emily Houston and Mitch Diamond had a very productive meeting discussing the integration of the Rural Roads surface material into our PTL engineering of gravel roads.

3. Press Outreach Plan:

W2033 was instructed to continue reaching out to the following to create a media plan for the DOI announcement regarding the updated Waterford NHL Study:

Douglas Rogers
Geraldine Brooks
CBS Sunday Morning
Secretary of Interior
And Local Press/Print/TV/Radio/Social Media

Waterford: Preserving the Landmark

Cate Magennis Wyatt

- Strategic discussion on pushing forward with approved BOS Preserve the Landmark through county agencies
- Contact Supervisory Caleb Kershner and other supportive Supervisors to advance PTL

Funding:

Stephanie Kenyon

- **NFWF Application filed for \$500k**
- **Campbell Foundation: Watershed design**
Grant proposal will focus on Waterford's watershed for Foundation's Chesapeake Initiative
- Stephanie and Ron submitted for \$25,000 for Master Landscape plan management. Should hear from them in November

- **County Finance Committee**
FY '23 \$500K
FY '24 \$7.4m with \$50M Placeholder for FY '25
Stephanie K will investigate Loudoun County Safe Routes to Schools and Loudoun County Missing Links Walkability programs

Emily H reached out to Madeline Skinner of Loudoun Historic Village Alliance on safe school routes as other villages have similar issues as Waterford

- **Cabell Foundation: Project Management**
 - Cate and Stephanie will set up call with Executive Director
- NVTA (Northern Va. Transportation Authority): 6-Year Plan Public Input
- **US DOT:**
Potential planning grant ~ need help from Senator Kaine's office to file
 - Stephanie K shared Springfield, VT streetscape plan and website which provides examples for Waterford
- Stephanie K will work with Cate and Sue on grant management computer program "Little Green Light"

Traffic

Sharvn Franck

- Emily discussed Speed Camera Program of Chesapeake as an example for Waterford
- Mike will reach out to his contacts in the Western Loudoun Sheriff offices to propose collaboration to secure a speed camera for Waterford Elementary
- Investigate which locale would receive money from speeding ticket generated from speed camera program
- Emily will discuss with Madeline Skinner of Loudoun Historic Village Alliance the St. Louis Plan Task Force for potential speed camera program, make speed camera initiative for Loudoun historic villages

Water

Mike Stup

- Mike, Sue, Christy, Cate and Sharyn will meet with DTCI Nancy Boyd to discuss concerns and delays in allocating funds for phase 1 of Preserve the Landmark design plan
- Discuss strategies for opening communications among counties agencies for initiating the PTL plan
- Mike will meet with Scott Fincham DGS/Water program next week
- DGS/Loudoun Water have completed Water Survey questions from village

Sustainability

Ron Benschoter

- Ron and Cate will meet with Beth Meyers of UVA Center for Cultural Landscapes to discuss terrain mapping of Waterford village and Phillips Farm
- Terrain mapping will provide critical historical information, help in grant funding
- New Map outlining the new northern trail for Phillips Farm trail was reviewed and is below.
- Soft opening of new trail set for September, open for Fair
- Easement holder contacted for Farm, approved removing of old fencing on new trail
- Ron will write to Estonian company Solarfit to get more information on product for historical restoration
- Robert Banner from Acre is scheduled for a visit to Waterford on August 29

Adaptive Reuse

- Stephanie T discussed VDHR documentation of Phillips Farm (ie Mill Race) which should be integrated into Kimley Horn PTL plan
- Storm drain run-off is eroding the Mill Race

Matt Coordination with the WCA initiatives:

- Virginia Tech Cooperative Extension horticulturalist Beth Sastre-Flores met at the Old School on August 18 to discuss best practices for curbing the invasive Spotted Lanternfly for the village
- Matt has traps for Spotted Lanternfly for village residence
- Matt will contact WCA Beautification committee for help in curbing Lanternfly and identifying Tree of Heaven

Communications**Jane Williams**

- Monthly Newsletter is being designed for September release
- Committee Chairs and others will submit articles for inclusion in newsletter
- 2033 Pamphlet and panel exhibits from KH for Fair tent needed
- File created for invitees for Waterford events
- Work with Cate for design of invitations to Feast with Friends and Waterford Fair for BOS

Waterford Foundation, Inc.**Sue Manch**

- Tim McGinn volunteered his expertise in restoration and preservation of the John Wesley Church. His pro bono work allowed the Foundation to send a letter of intent to apply for a grant of 200K from the National Trust Fund, Preserving Historic African American Churches. Thank you Tim!
- Cate will address WFI Board